

## East Down Parish Council

Notice of virtual meeting  
on Monday 17<sup>th</sup> August 2020 at 7.30 pm

### Joining Information

To join the Zoom Meeting by hyperlink

<https://us04web.zoom.us/j/2735974698?pwd=SC83Yk45Q0hWYmVneWg4QVJIM3JaUT09>

or

Meeting ID: 273 597 4698

Passcode: 3Lqqnm

Please note the meeting is time limited to 30 minutes, allowing 5 minutes for joining preamble, and 5 minutes contingency

### AGENDA

1. **Apologies for absence from meeting**
  2. **Declaration of Interest/Dispensations.** Cllr Mrs E. Kempf had submitted a dispensation requesting approval on medical grounds leave of absence from meetings during the coronavirus situation. Further details on the dispensation request is lack of technology to join remote meetings. Cllr Kempf requested permission to be allowed to vote on planning matters.
  3. **Public participation**
- Part 'A'
4. **Minutes** (confirm and sign minutes of June meeting and July 2020 notes)
  5. **Matters arising from the minutes** where not on the agenda – may be noted for a future meeting (for information only)
  6. **Planning Application** Reference: 71707 Prior approval for conversion of barn to dwelling (class Q) at Wigmore Farm East Down Barnstaple Devon EX31 4NY. Grid Ref: 257877; 142617.  
**Decision by Planning Inspectorate:** (for information only) none
  7. **Certificate of Exemption for Audit 2019-2020** emailed to PK Littlejohn.
  8. **Financial statement of accounts for the year and to agree payments**  
**Bank balances on 5<sup>th</sup> August 2020**  
**P3 Account £1156.83**  
**Parish Council Account £8084.86** (includes £1250.00 Scheme 2 grant from Devon Communities)  
Cheques presented:  
000376 for £93.82  
000377 for £60.00  
000378 for £300.00  
Cheques No. 000374 for £136.76 and 000375 for £82.62 (paid by Covid grant)  
Authorisation of cheque: receipt, payment voucher and cheque number 000379 to reimburse M. Done for £466.76 (road signs) forwarded to Chairman and Cllr Crossman for signing and posting. This would be paid for by the Scheme 2 grant from Devon Communities Together.
  9. **Parish Emergency Plan.** Road signs and storage

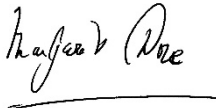
**10. County / District Councillor's summary report**

**11. Chairman's items:** Drains/gullies needing work. Prioritise work on drains and gullies to be completed by 31<sup>st</sup> March and funded by Scheme 2 grant (Emergency Plan)

**12. Correspondence**

**13. Date for next meeting.**

**Part 'B'** (Confidential Restricted information) None

A handwritten signature in black ink, appearing to read 'Margaret Done', written over a horizontal line.

Margaret Done (Clerk to Parish Council)