

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 11th December 2017 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr K. Phillips, Mr. R. Tarr, District Councillor Mr J. Tucker and Mrs M. Done (Clerk).

Cllr Martin Wright welcomed everyone and opened the meeting.

1. **Apologies:** Cllr Mr M. King and County Cllr Ms A. Davis.
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none.

Part 'A'

4. County/District Councillors' Reports

District Cllr J. Tucker's report covered:

- Two new District Councillors elected: Cllr Derrick Spear replacing Roy Lucas, and Cllr Caroline Leaver replacing Michael Harrison.
- Further delay with Local Plan. Government Inspector Wendy Burden B.A. is having a further two days of hearings at The Cedars, Barnstaple on 16th-18th January. Anyone wishing to attend should contact Mrs Julie Chandler at N.D. Council on 318537.
- New music and webcast technology now available at the North Devon Crematorium.
- Chief Executive of ND District Hospital retires in March 2018 after only four years in the post.
- New Leisure Centre plans making good progress for Barnstaple.
- Successful prosecutions by ND Council for fly tipping and of two car traders.

County Councillor A. Davis's report had been received and emailed out covering:

- Pothole Action Fund repair schemes
- Parish and Town Council conferences
- Road salt supplies
- Roundswell Business Park - outline planning permission granted subject to conditions
- Education – covering exclusions and Special Needs funding

5. **Minutes of Parish Council Meeting 20th November 2017.** Resolved to accept and minutes signed.

6. Matters arising.

The Clerk reported:

- Lloyds Bank - approval for Clerk to view online accounts but still problems of access. Cllr Tarr volunteered to contact Lloyds to clarify situation.
- Third Party Provider Access to online accounts. Chairman reported that after studying the details this poses no problem to the Parish Council.
- Martin Stoddard had authorised work to clear the lanes in Churchill

7. Planning

Planning Application 64006: Erection of one storage shed at Half Hidden Cottage, East Down. It was resolved to support this application.

Planning Application 64090: Retrospective application for construction of pond at Hartland View, Shirwell, Barnstaple. The above planning application was discussed at our meeting and concerns were expressed about the possibility of cross pollution which could affect the quality of the water supply to neighbouring properties. The Clerk to forward these concerns to the Planning Officer.

The Clerk then highlighted the problems arising from the withdrawal of paper plans and the lack of facilities available to study them at meetings. A solution might be to set up a projector at the Village Hall and this would also benefit other users of the Hall. She requested approval to apply for grants from DALC through the Computer funding pot as well as community funds of District, County Councillors and Fullabrook CIC to cover the purchase of a projector and dongle (£380). This was approved. Cllr Tucker offered £150 from his grant.

8. **Communication methods.** Cllr Crossman is leading this initiative and email addresses and contact details are being collected from all parishioners consenting to being included.

9. Financial Statement of accounts for the year to date and payments.

Bank balances on 5th December 2017

Parish Council Account: £6270.86. Cheque 000334 to M Done 3rd quarter salary (£300) authorised and signed. Ring-fenced money: £600 computer equipment; £323.32 for High visibility clothing; £180.35 for defibrillator.

Parish Paths Account: £1156.83

10. Precept 2018-2019

The Clerk presented the budget for the coming financial year and recommended that the precept remained at £2216. This was agreed unanimously. The Clerk would return the relevant completed forms to the District Council.

Discussion on the reduced Grant for the Churchyard and Village Hall maintenance resulted in the following motion being proposed and seconded:

East Down Parish Council would cover the shortfall in the withdrawal of the Parish Grant of £192 for the financial year 2018-2019 and the full amount of £384 the following year.

There was no amendment or further motion.

The vote was unanimous in favour.

11. Chairman's items

▪ **Definitive Map Review:** East Down – Part 2 update

At its meeting on 9th November 2017 the Public Rights of Way Committee resolved that a Modification Order be made to Proposal 3 to add a restricted byway between Princes Gate Bridge and Shortacombe, on the pre-1996 alignment, and upgrade part of Footpath No. 20 to restricted byway between Shortacombe and Shortacombe Corner. If the Modification Order is confirmed, it is the County Council's intention to negotiate a diversion from the pre-1996 historic track alignment to the current track alignment. Copy of the relevant report, plans and minutes (see documents previously forwarded **Parish Review Definitive Map Review – Parish of East Down Part 2 and Public Minutes – Public Rights of Way Committee meeting 2nd March 2017**)

▪ **Planning – concerns** covered under Agenda Item 7

▪ **Tap Fund** –drains/gullies needing work: by Shortacombe where there is heavy flooding. Cllr Crossman would ask Chris Wallis to investigate.

▪ **Reminder** – North Devon Rural Alliance Meeting Tuesday 12th December 7 p.m. at Goodleigh Methodist Chapel.

12. Correspondence.

Emails:

Parish Forum Notes

Precept Paperwork

Definitive Map Review: East Down Part 2

Register of Electors notification

Reducing the risk and impact of flooding 2018 Forum in London April 2018

Examination of North Devon and Torridge Local Plan. Notice of additional Hearings Sessions: 16th – 18th January 2018

Police monthly newsletter

Grants information

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

13. Date of next meeting. Monday 15th January 2018 at 7.30 p.m.

Cllr M. Wright, Chairman gave his apologies and advised that Cllr Crossman, would chair the meeting.

The Chairman wished everyone a Happy Christmas and closed the meeting at 8.43 p.m. when refreshments supplied by the Chairman were enjoyed.