

**Minutes of East Down Parish Council Remote Meeting
at 7.30 p.m. on Monday 12th April 2021**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr R. Tarr, and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting; a minute's silence was held to respect the death of Prince Philip, Duke of Edinburgh.

Apologies: Cllrs Mrs E. Kempf, Mr M. King, Mr K. Phillips, District Cllr Mr J. Tucker and County Cllr Ms A. Davis.

1. **Declarations of Interest/Dispensations:** Cllrs Mrs E. Kempf and Mr K Phillips have authorised dispensation for leave of absence from meetings during the coronavirus situation. Cllr Crossman declared an interest in Item 7 – Gifting of Emergency Plan purchases as Chairman of the Village Hall Committee.

2. **Public Participation:** none.

Part 'A'

3. **Minutes of meeting Monday 15th March 2021.** Resolved to accept.

4. **Matters arising from the minutes not on the agenda:** none.

5. **Annual Governance and Accountability Return 2020-2021 (AGAR).**

The full year's income and expenditure spreadsheets had been sent out to councillors and were considered and approved. Stevens and Willey would now receive the financial paperwork to complete the audit. Once the audit form is returned the AGAR form would be completed, approved and signed including the Certificate of Exemption as stated in the regulations.

6. **Financial Statement of accounts for the year ending 31st March 2021**

Bank balances on 31st March 2021

P3 Account £1156.83

Parish Council Account £7457.08. The Clerk thanked Councillors for the speedy way the March cheques had been dealt with enabling all transactions to be completed by the year end.

Cheques authorised for payment

Cheque No. 000389 DALC membership for the year 2021-2022 will be £57.59

Cheque No. 000390 Community First Insurance renewal will be £161.80 The Clerk had requested that the Emergency Plan purchases be removed from the schedule since they are covered under the Village Hall insurance. When the new schedule is received the cheque will be posted to Cllrs for signatures.

7. **Emergency Plan** – to formalise gifting Emergency Plan purchases to Village Hall Trustees for benefit of Community. Cllr R. Crossman declared an interest in this item and so it was deferred to the next meeting (not quorate).

8. **Planning Applications.**

Application 73091. Variation of conditions 2 (approved plans) and 3 (materials) attached to planning permission 72370 to allow amended design at Wigmore Farm East Down Barnstaple Devon EX31 4NY. East Down Parish Council's response "No comment to make"

Application 73087 Received notice of approval of details in respect of discharge of conditions 4 (passing space), 8 (CEMP) and 9 (LEMP) attached to planning permission 72603 (Change of use of land to allow for the erection of 5 permanent tipi's (year round tents) and associated gravel car park. Cleve Farm, East Down.

Decisions by Planning Inspectorate: (for information only) none

9. **County/District Councillors' Reports.** All emails from Andrea and Joe had been forwarded to councillors; no additional reports received

10. **Chairman's items.**

Drains/gullies needing work: Update by Cllr Crossman who had emailed out to councillors the survey which now included photos of the drains and ditches noting the ones recently cleared by highways. The list of work will now be discussed with Chris Wallis. The Chairman and members expressed appreciation to Cllr Crossman for this excellent survey which is a substantial record on the drainage system of the parish and will be extremely useful moving forward.

P3. Cllr Tarr volunteered to contact the Contractor who will be replacing the post on the footpath at Wood Park.

11. Monthly subscription to Zoom – proposed by Cllr Tarr. Councillor Tarr suggested that a monthly subscription be paid to hold our zoom meetings which would then enable meetings to be held with no time limit. In light of the new regulations around in-person meetings it was decided to wait for further information on meetings.

12. Correspondence

Coronavirus updates from North Devon Council
Community First Insurance renewal forms
Easter waste and recycling dates
Changes to North Devon Council's pre-application planning fees
DCCCOVID-19 update
covid-19-guidance-for-the-safe-use-of-council-buildings
Reopening the hall zoom meeting
Residents and visitors urged to 'find a bin or take it home' in new litter campaign
DAPC membership invoice
NDC updates
Connect-me
NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed
NHS Stakeholder update
Homelessness service in North Devon introduces bespoke GP clinic
first magazine – Covid-19
National Reflection Day
Special Constable Recruitment
Worried About Getting Hacked?
Devon Wildlife Trust newsletters
Local businesses e-bulletin
North Devon high streets get set to welcome residents back
ONS Monthly digest
NDC Public Space Protection Order - dog control
Voting safely at this year's elections
Community Risk Management Plan for Devon and Somerset Fire and Rescue Service& updated poster
Go North Devon's Cancer Care Car Service
Arrangements for the mourning of the Duke of Edinburgh
Police newsletter
Clerks & Councils direct magazine
Parish Councillor vacancies
DALC newsletter
Grants information
Rural Services Network
Public Sector Executive
Rural Opportunities bulletin
Rural Vulnerability Service
Rural Services Network weekly email

13. The Next Meeting. The next meeting will be **Tuesday 4th May 2021** at 7.30 p.m. and will be a zoom meeting. It will include Annual Parish meeting and annual Parish Council Meeting.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 8.15 p.m.