

**Minutes of East Down Parish Council Meeting  
at 7.30 p.m. on Monday 14th December 2015 at East Down Village Hall**

**Attendance:** Cllrs K. Phillips (Chairman), M. Wright (Vice Chair), R. Crossman, Mrs E. Kempf, M. King, R. Tarr, Mrs L. Yardley, District Cllr J. Tucker and Mrs M. Done (Clerk).

Cllr K. Phillips welcomed everyone to the meeting.

1. **Apologies:** County Councillor A. Davis
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** None

**Part A**

**4. County/District Councillors' Reports**

**District Councillor Tucker reported on:**

- **Christmas Closure of the Civic Centre** – Cllr Tucker has emergency contact number
- **Open Space 106 Funds** – contact Lucy Tomlinson at Civic Centre

**County Cllr A. Davis's report** had been circulated to members and covered:

- **Devolution** update
- **Devon Highways update** on road maintenance
- **Joint Highway Procurement** with Somerset and Plymouth from April 2017
- **Voluntary Road Warden Scheme**
- **North Devon & Torridge Health & Wellbeing Forum**

**5. Minutes of the Parish Council Meeting of 19<sup>th</sup> November 2015.**

Resolved to accept and signed.

**6. Matters arising from the minutes.**

**Parish Paths Work.** Wood Park approved work not yet done owing to request by landowner for this to be deferred until weather improves. Devon County Warden has arranged for the stile and gates opposite Clifton farm to be repaired and improved and will cover the cost.

**Highways** – acknowledgement received to each of the reports on dangerous potholes and ditches.

**7. Financial Statement of accounts for the year to date and payments**

**P3 Account Bank Balance** 10<sup>th</sup> September, 2015 was £1360.61. Cheque 000006 for £24 not yet presented.  
**Parish Council Account Bank Balance** 3<sup>rd</sup> November, 2015 was £4761.39. Cheque No 000297 for £300 to M. Done (3<sup>rd</sup> Quarter salary) authorised and signed.

**8. Precept 2016-2017.**

Receipt of the completed form had been acknowledged. A further letter would be sent by District Council with revised tax band figures and an opportunity for amendment to the requested precept.

**9. Planning Consent by Planning Inspectorate: (for information only)**

**Application 60020 Prior approval for change of use** from agricultural building to one dwelling (Class Q(A)(B)) at Lower Viveham Farm, Muddiford. Approval dated 24<sup>th</sup> November 2015.

**10. North Devon Rural Alliance.** Cllr Phillips reported on the recent meeting when a suggestion had been made that all parishes in the alliance join together and use the Community Fund to employ a lengthsman to clear gullies and ditches. Following discussion it was resolved that joining with just one parish would be an easier way of managing the fund and the work required. A further suggestion regarding community involvement for severe weather or emergencies was also suggested. It was agreed to add severe weather support to the next agenda.

**11. Chairman's items.**

**TAP Fund – drains/gullies needing work.**

Drain at Indicott approx 150 yards before Bowden Corner needs urgent attention.

**12. Correspondence.**

**Arlington Parish Council** have written to ask if we would like to join with them for a New Year's party on 2<sup>nd</sup> January to be held at East Down Village Hall starting at 6 p.m. for families in both parishes. In view of the short time available it was resolved to publicise the event by emailing details round and advised that the noticeboard is available for a poster.

Register of Electors 2015-2016

Lloyds Bank statement

DALC – various

Village Green (on line)

**13. Date of next meeting.**

It was agreed the next meeting would be on Monday 11<sup>th</sup> January 2016 starting at 7.30 p.m.

**Part 'B'** (Confidential Restricted information) None.

The meeting closed at 9.00 p.m. and then members enjoyed Christmas fare generously provided by the Chairman.