

**DRAFT**  
**Minutes of East Down Parish Council Meeting**  
**at 7.30 p.m. on Monday 15<sup>th</sup> December 2014 at East Down Village Hall**

**Attendance:** Cllr. R. Tarr (Chair), Cllr. R. Fry, Cllr. Mrs E. Kempf, Cllr. K. Phillips, Cllr. M. Smith, Cllr. M. Wright, District Cllr. J. Tucker and Mrs M. Done (Clerk).

Cllr. Mr Richard Tarr welcomed everyone to the meeting.

1. **Apologies:** none received
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** None

**Part A**

4. **County/District Councillors' Reports.**

County Councillor Davis had sent an email regarding the responses to the highways consultation which are being analysed. There was nothing further to report.

District Councillor Tucker's report had been emailed to councillors. Cllr Tucker wished to expand on the points he had outlined which covered:

- **Fullabrook Windfarm.** He had attended the public meeting concerning the noise complaint Fullabrook have agreed that the levels are over those agreed. Following reduction these will be monitored.
- **Legal Highs.** Joe had been working with Nick Harvey MP, the Police and NDDC officers regarding changes in legislation to ban legal highs. A letter had been sent to the Secretary of State for Health and to the Home Office.
- **Vacating the Civic Centre.** Should be completed by April 2015.
- **Recycling at Brynsworthy.** Considered to be more efficient; vehicles have been purchased and recycling volumes have increased.
- **Changes in staff.** Kate Little, Head of Planning, returns to Torrridge in April. This is the end of the shared agreement of North Devon and Torrridge over planning. Mike Kelly will remain as Planning Manager and Mike Mansell will take charge of planning personnel.

5. **Minutes of the Meeting 17<sup>th</sup> November 2014** were approved and signed.

6. **Matters arising from the minutes.**

- Enforcement - a full list of outstanding enforcement cases had been received but there were still concerns. It was agreed that the Clerk would write to ask for a full report on Brinscott.
- Confirmation of Precept request.

7. **Financial Statement of accounts for the year to date and payments.**

Bank Balance 24<sup>th</sup> November 2014 P3 Account £1027.98; Bank Balance 15<sup>th</sup> December Parish Council Account £4534.28. Cheque No. 000283 for £300 to M. Done for 3<sup>rd</sup> quarter salary and cheque no. 000284 for £47.64 to M. Done, reimbursement of purchases from District Councillor Grant for safety equipment, were authorised and signed.

8. **TAP Fund.** The Clerk suggested that the £209 be spent on clearing the most affected gullies and drains in the parish. Other parishes were using the funds for this purpose so there would be no difficulty in finding a partner. Discussion resulted in the need for a vote, 4 in favour, 1 against and 1 abstention. The clerk would contact other parishes to join up. The council would decide where, when and by whom the job is to be carried out. Some of the problem areas are Churchill and Dudmoor Lane.

9. **Planning.**

**Application 58447.** Prior Approval for proposed change of use of agricultural building to dwelling at Lower Viveham, Muddiford, Barnstaple. A member of the council, a friend of the applicant for 20

years, was able to advise that the agricultural building in the planning application had been used for a few beef animals for several years and the last three or four years for storage of farm machinery, The Clerk to advise the planning case officer.

**Consent by Planning Inspectorate** (for information only) none.

**10. Parish Paths Partnership – surveys.**

The chairman would email the survey forms round and councillors were asked to advise if and when they had done any of them. Report of broken gatepost on footpath 2. It was suggested that any problems be photographed and these could be emailed to County Hall. The surveys and financial forms to be completed by 2<sup>nd</sup> March 2015

**11. Chairman's items.**

**Defibrillator.** Only two replies following the request to parishioners, one of these from outside the parish. Following discussion it was agreed to apply for funding from Fullabrook CIC and Sweetings Charity and if either was not successful then we would shelve the idea.

**12. Correspondence.**

Lloyds Bank statement

Planning application **58447** Prior Approval for proposed change of use of agricultural building to dwelling at Lower Viveham, Muddiford, Barnstaple

Register of Electors

Rural Alliance letter – it was agreed to support it in its present format

Two letters received from Sir Nick Harvey regarding TENs and Legal Highs.

Parish Polls Consultation

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

Clerks and Councils Direct

**13. Date of next meeting.**

It was agreed the next meeting would be on Monday 19<sup>th</sup> January 2015 at 8 p.m.

**Part 'B'** (Confidential Restricted information) None.

The meeting closed at 9.55 p.m. and members then enjoyed Christmas nibbles courtesy of the Chairman.