

**Minutes of East Down Parish Council Meeting  
at 8.35 p.m. on Monday 15<sup>th</sup> May 2017 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chairman), Mr R. Crossman (Vice Chair), Mrs E. Kempf, Mr K. Phillips, Mr R. Tarr, and Mrs M. Done (Clerk).

1. **Apologies:** Cllr. Mr M. King, District Councillor Mr J. Tucker, County Councillor Ms A. Davis
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none.

Cllr Martin Wright the newly elected Chairman opened the meeting.

Part A

**4. County/District Councillors' Reports**

Cllr Tucker had sent an email thanking Councillors for their support and stating there was nothing to report. This had been forwarded to councillors.

County Cllr A. Davis had sent an email with her report which gave the proposed new responsibilities for Cabinet members. This has been forwarded to councillors.

5. **Minutes.** Resolved to accept and sign minutes of the Parish Council meeting 24<sup>th</sup> April 2017.

**6. Matters arising from the minutes.**

The Clerk reported:

- The Audit papers have been delivered to the Internal Auditor.
- The application to the TAP Fund has not yet been submitted owing to possible increase in numbers on the electoral roll which could bring in more grant.

**7. Financial Statement of accounts for the year to date and payments.**

P3 Account Bank Balance on 24<sup>th</sup> April 2017 is £1050.07.

Parish Council Account Bank Balance on 15<sup>th</sup> May 2017 is £6903.71. This includes Defibrillator donations of £80 and VAT reclaim of £486.19.

P3 VAT reclaim £106.76

PC VAT reclaim £26.47

Defib/First Aid VAT reclaim £352.96.

No cheques can currently be signed as the Auditor has all chequebooks.

The Clerk suggested that some of our reserves could be used for the benefit of the parish. It was suggested that we consider employing a contractor to do more work on the drainage problems at the most beneficial time.

**8. Planning. Decision by Planning Inspectorate (for information only).**

**Planning Application 62590** Conversion of redundant farm building to form one dwelling at land adjacent to the Granary, East Down. Permission granted by NDC Planning 24<sup>th</sup> April 2017.

**9. Chairman's items**

- **TAP Fund.** Following discussion it was agreed to ask Chris Wallis to clear the leaves and spoil on Dudmoor Lane up by Beechcroft to prevent the possibility of blocked drains should there be a spell of heavy rain. Cllr Crossman to liaise with the Contractor.
- **Resurfacing of the road from Dudmoor Lane through Bugford.** It was reported that these recent works had been done and concern was expressed about the thick level of topping stones. It was resolved that the Clerk would write to Martin Stoddard and C.C Andrea Davis requesting that a visit be made to inspect the works.
- **Safety Defect in Churchill by Churchill Farm.** A different location had been done in Churchill so this also needed to be reported to DCC..
- **Defibrillator** – Cllr Crossman reported that the electrician had quoted £235 plus VAT to install the defibrillator but he had offered to make a donation to the defibrillator fund of £35 and so the invoice will be £200 plus VAT. Cllr Crossman asked if this invoice could be authorised for payment at this meeting and when the chequebooks were back from the auditor that the cheque be made out on receipt of the invoice. This was agreed. The Village Hall would be asked if the defibrillator could be included on its insurance and it was agreed that the Parish Council would pay for any increase in the

premium.

- **High Visibility Clothing, and ancillary equipment.** The Clerk reported that the Village Hall Chairman had agreed that this clothing could be housed at the Village Hall for the use of parishioners. It was agreed that Cllr Tarr would check with DCC about the use of the strimmers by parishioners and the insurance implications.

#### **10. Correspondence.**

Lloyds Bank Statement

Emails:

Police Alert – scams

Flood Resilience – details of conference

Neighbourhood Team Leaders – first point of contact

Parish Forum notice meeting postponed until June sometime

Community Self Help - Highways

Public Sector Executive

DCC Newsletter

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

#### **11. Date of next meeting.**

It was agreed that the next meeting would be Monday 24<sup>th</sup> July 2017 at 7.30 p.m. If any planning applications need to be discussed the Chairman will call an extraordinary meeting. Cllr Tarr has a template ready for this possibility. The Clerk would notify the Bookings Officer of the next meeting.

Part 'B' (Confidential Restricted Information) None

The meeting closed at 9.15 p.m.