

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 16th January 2017 at East Down Village Hall**

Attendance: Cllrs K. Phillips (Chairman), R. Crossman, Mrs E. Kempf, M. King, R. Tarr, M. Wright, County Councillor Ms A. Davis, District Councillor J. Tucker and Mrs M. Done (Clerk).

Cllr K. Phillips welcomed everyone to the meeting and said that Cllr Lorraine Yardley had tendered her resignation owing to her work commitments. The Clerk had informed the District Council. The vacancy would now be advertised. The Clerk would send a thank-you card to Lorraine.

1. **Apologies:** none
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** None

Part A

County Councillor A. Davis arrived at 7.40 p.m.

4. County/District Councillors' Reports

District Councillor J. Tucker's emailed to councillors covered:

- Pharmacies to be cut
- Avian flu and how to protect poultry
- NHS Funding – correspondence from NHS England and Brian Greenslade
- Countryside Access Forum – invitation for new members
- North Devon and Torridge Local Plan.

District Councillor Tucker then left at 7.45

County Cllr A. Davis's emailed to councillors and covered:

- New roundabout by NDDH funded by the developers. The traffic lights will be removed on completion.
- A39 Zig zag – will be shut from 20th - 24th February while surveying takes place.
- Police Officer Martin Beck has received an award following his sterling work on poaching issues.

County Councillor Davis then left at 7.50 p.m.

5. **Minutes.** Resolved to accept and sign minutes of the Parish Council meeting 21st November 2016.

6. Matters arising from the minutes.

Parish mapping of houses. Cllr Wright had been trialling using Google Earth a map of the parish to include each house. Using Google Earth does not infringe any copyright or other legal issue. A snapshot of work done was shown to members and will be forwarded to Cllr Tarr.

7. Financial Statement of accounts for the year to date and payments.

P3 Account Bank Balance remains as 9th August 2016, £700.07.

Parish Council Account Bank Balance on 20th December 2016 was £6,400.95. Includes grants of £850 for defibrillator and associated equipment. The Clerk reported her concern that when we received all the funding for the defibrillator this could push our bank balances (with reserves) over the £10,000 which is the point when External Audit is chargeable. Grant Thornton, Auditors had been contacted and they had confirmed that since the grants were to be spent quickly there would be no charge and the reserves would not be taken into account. It was agreed that confirmation of this be requested in writing.

Cheque No 000300 for £300 to Mrs Done (3rd quarter salary) was authorised and signed.

8. **Precept 2017-2018.** Confirmed that the precept remained at £2216. This was agreed unanimously.

9. Parish Defibrillator – Update

Cllr Crossman reported on the success of the applications for funding resulting in pledges and considerable grants already being paid. Some businesses who have pledged need a letter before the grant can be actioned. Consequently we have the full amount needed to proceed with the purchase of the equipment. The Clerk presented the proforma invoice from St John Ambulance for the defibrillator, heated cabinet, first response kit, masks and gloves which totalled £1900.81. Cheque No. 000301 to St John Ambulance for £1900.81 was authorised and signed.

Cllr Crossman then reported that he was in the process of arranging the six hour training sessions for early

February. With the constraints of the times the Village Hall and participants are available this is not an easy task. The training will take place in 2 x 3 hour sessions. The trainer will instruct a maximum of ten people at each session.

An electrician with the appropriate certificate is essential for the installation. The Chairman of the Village Hall Trustees has been consulted on the siting of the equipment and has raised no objection.

10. Planning

Application 62361. Prior approval for change of use from agricultural building to one dwelling (Class Q (A)(B)) at South Indicott Farm, Muddiford. The plans were studied and it was decided that there were no comments to make at this stage. The Clerk would ask the Case Officer whether more detailed plans were likely if the decision from the Planning Department was approval.

Decision by Planning Inspectorate: (for information only) **Application 62134.** Agricultural building works prior notification for agricultural barn for storage of hay at Harvest Farm, Kentisbury Ford. NDC advise prior approval details not required in this instance.

11. Chairman's items

- Annual Crime Report from PCSO Ade Drury
- TAP Fund. Drains and gullies to be cleared
- P3. Cllr Tarr reported that several of the footpaths he had walked were short of signs. He would undertake replacement of these. Ray Thomas, the Village Hall Bookings Officer, had volunteered to walk some of the paths and complete the survey forms on them.
- Footpath 18 was again impassable and urgent work was needed. Cllr King volunteered to obtain a quote.

The Clerk asked that quotes for work needed on footpaths be obtained and the work undertaken as soon as possible.

- Cllr Tarr reported that having received a large map of the parish marking the footpaths he was obtaining quotes for having it laminated and also for a board so that it could be mounted outside the Village Hall.
- The next North Devon Rural Alliance meeting would be on 24th January 2017 Kentisbury Village Hall at 7. p.m.

12. Correspondence.

Register of Electors

Lloyds bank statement Parish Account 20th December 2016 £6400.95

Peter Heaton-Jones list of surgeries

Homebuild – notification of services offered

Contact details for PCSO Adrienne Drury

Emails:

Public Sector Executive

DCC newsletter

TNMWD Citizens Advice -statistics

Public Sector Executive

DCC Newsletter

Rural Opportunities bulletin

DALC various emails

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

Clerks and Councils Direct magazine

13. Date of next meeting.

It was agreed that the next Parish Council meeting would be Monday 20th February 2017 at 7.30 p.m.

Part 'B' (Confidential Restricted Information) None

The meeting closed at 9.25 p.m.