

**Minutes of East Down Parish Council Meeting  
at 7.00 p.m. on Monday 16<sup>th</sup> July 2018 at East Down Village Hall**

**Attendance:** Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr M. King, Mr K. Phillips, Mr R. Tarr, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllr. Mrs E. Kempf and County Cllr Ms A. Davis
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** Mr P. Carr and Mr J. Cook

**Part 'A'**

With the approval of the members it was agreed to move agenda item 8 forward for discussion.

8. **Churchill matters.** The Council had received reports of concerns around Lower Churchill. Two new entrances had been created, a bank removed and fencing erected. It was resolved to request the Planning Officer to make a site visit to assess the situation.

4. **County/District Councillors' Reports**

District Cllr J. Tucker's report covered:

The new Planning Manager had been selected but not expected to start until August.

Vacancies for Enforcement Officers.

Parking concerns – large vehicles are receiving parking tickets in not completely inside parking spaces.

NDC has statutory duty of care for the homeless. B & B places, hotels and private rented properties are being provided for them.

County Councillor A. Davis report had been emailed out and covered:

**How to report a highway problem** <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> Phone 0345 155 1004 or 0845 155 1004

**Link Road** – further improvements

**Safer Road Fund** will provide the County Council £2.2 million for the A3123. The A3123 links the A361 North Devon Link Road to Woolacombe and Ilfracombe.

**Tour of Britain.** A full route map is available by visiting [www.devontourofbritain.co.uk](http://www.devontourofbritain.co.uk) . This is the best place to visit for regular updates.

5. **Minutes**

**Annual Parish Meeting** 21<sup>st</sup> May, 2018. Resolved to accept and minutes signed.

**Annual Parish Council Meeting** 21<sup>st</sup> May 2018. Resolved to accept and minutes signed.

**May Parish Council Meeting** 21<sup>st</sup> May 2018. Resolved to accept and minutes

6. **Matters arising.**

7. **Planning Applications.**

**Reference 65179:** Prior approval for change of use from agricultural building to a dwelling house (Class Q (A & B) at Park View Farm, Kentisbury Ford, Barnstaple. Following discussion it was resolved to respond that the Parish Council has no observations.

**Decisions by Planning Inspectorate:** (for information only). None

9. **Financial Statement of accounts for the year to date and payments.**

Bank balances 14<sup>th</sup> May 2018:

Parish Council Account: £6517.31

Cheques presented: 000338 Community First Insurance £165.48 (includes additional amount of £4.31 for projector), 000339 to M. Done £36 reimbursement of Stevens & Willey Audit invoice, 000340 to R. Tarr £86.59 reimbursement of yearly domain, hosting and installs and 000341 to C Wallis £215.60 for work undertaken on the drains and ditches (TAP Fund).

A request for funding towards the 40th Parish Annual Produce Show had been received and it was proposed, seconded and agreed to donate £200 towards expenses and prizes.

Cllr Crossman reported that the frame for the defibrillator notices had been damaged and requested approval to purchase a replacement from the defibrillator funds, this was approved.

Cheques authorised and signed: 000342 to East Down Village Hall £500 grant towards redecoration and maintenance work  
Cheque No. 000343 to East Down Village Hall £200 grant towards Annual Produce Show expenses and Cheque No 000344 to M. Done £300 (1<sup>st</sup> quarter salary)  
Ring-fenced money: £600 computer equipment; £323.32 for High visibility clothing; £180.35 for defibrillator.  
Parish Paths Account: £1156.83

#### **10. Chairman's items**

**Tap Fund** – drains/gullies needing work: none reported.

**Highways** – The gully in Churchill near Churchill farm had been done with no notification to the Parish Council that the road would be closed. A road closed sign has also appeared up Dudmoor Lane with no notification. The Clerk would email Highways for information.

**Parish Forum** – reminder of meeting Thursday 26<sup>th</sup> July at Brynsworthy Environment Centre at 7 p.m.

**Draft minutes of meetings** - a suggestion was put forward that the draft minutes sent out to Parish Councillors and published on the website need not have the word "Draft" on them as they are listed as draft until approved at the next meeting. It was resolved to accept the suggestion.

#### **11. Correspondence. (All emails)**

Notification of road closure 4<sup>th</sup> June to complete road lining

NHS Question Time at Petroc 22<sup>nd</sup> June

ND and Torridge Local Plan Consultation between 5<sup>th</sup> July and 17<sup>th</sup> August and further proposed main modification to Policy BBR04.

Traffic Sensitive Streets Consultation

North Devon Record Office Annual Report and Update

Citizens Advice newsletter

Proposal for Devon & Cornwall Police to merge with Dorset police.

B. Greenslade letter regarding Hospital collaboration

Consultation on ways to improve library services to rural and isolated communities

Promotion of watersports activities

Police monthly newsletter

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed.

Grants information

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly

Magazines: Clerks & Councils Direct

**12. Date of next meeting:** Monday 20<sup>th</sup> August 7.30 p.m.

**Part 'B' (Confidential Restricted Information):** none.

The meeting closed at 8.32 p.m.