

**Minutes of East Down Parish Council Remote Meeting
at 7.30 p.m. on Monday 16th November 2020**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr M. King, Mr R. Tarr, District Cllr Mr J. Tucker, County Cllr Ms A. Davis and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllrs Mrs E. Kempf and Mr K. Phillips (computer problem)
2. **Declarations of Interest/Dispensations:** Cllr Mrs E. Kempf has an authorised dispensation for leave of absence from meetings during the coronavirus. Cllr Mr K, Phillips has submitted a dispensation request for absence from meetings during the covid-19 situation owing to computer problems. The Clerk will email Keith's letter to all councillors.
3. **Public Participation:** none.

Part 'A'

4. **Minutes of meeting Monday 19th October 2020.** Resolved to accept.

5. **Matters arising from the minutes not on the agenda:** none.

6. **Planning Applications.**

Application 72370 Conversion of agricultural building to dwelling and associated works at Wigmore Farm East Down Barnstaple Devon EX31 4NY Grid Ref: 257879; 142620. Resolved to reply, "No comment to make".

Application 72341 Change of use from agricultural storage building to holiday let accommodation at Ashelford Farm East Down Barnstaple Devon EX31 4LU Grid Ref: 258530; 140876. Following discussion and study of documents it was resolved to request the Case Officer to visit the site to check that the enforcement instructions had all been met; if they had not then the application should not be considered. If the enforcement conditions had been met then the Parish Council would recommend refusal owing to overdevelopment on this site. The Clerk would submit the recommendation to the Planning department.

Decisions by Planning Inspectorate: (for information only):

Appeal Ref: APP/X1118/W/20/3255229 Land at Broadpark, East Down, Barnstaple, Devon EX31 4NA. Appeal granted 21st October by Secretary of State Inspector. Disappointment at this decision was expressed and it was resolved that a letter with objections would be sent to the Planning Manager, and Mr R. Pedlar with a copy to Cllr Tucker.

7. **Financial statement of accounts for the year and to agree payments.**

Bank balances on 9th November 2020

P3 Account £1156.83

Parish Council Account £9029.06 (includes £302.95 for storage box and padlocks).

Cheques not yet presented:

- Cheque No. 000380 (£40)
- Cheque No. 000381 (£300)
- Cheque No. 000382 (£84)
- Cheque No. 000383 (£300)

Ring fenced monies

- Defibrillator balance £242.72
- Computer grant £600.00
- High Visibility grant £257.59
- Parish Emergency Plan £241.02 (Scheme 1)
- Covid-19 grant £230.62 two cheques cleared
- Emergency Plan grant £783.24 (one cheque cleared) Scheme 2
- DCC Grant for storage box & padlocks £302.95)

8. **Precept 2021-2022.** Form had been received with return date 18th December. It was resolved to request the same amount as this year, £2116.

9. **County/District Councillors' Reports.** All emails from Andrea and Joe had been forwarded to councillors.
- C. Cllr Davis reported:**
- **Brockham Bridge** - work on the flooding problems which is a result of the lake not being dredged on NT property. This will therefore be a recurring problem and the work undertaken will only be a temporary fix. It was resolved to send a letter.
 - **Zig-zag** – Trees suffering from Ash die back have been cut.
 - **Covid-19.** Increase in numbers of local cases.
- Cllr Tucker reported:**
- **Covid-19** – two District Council staff members were confirmed cases.
9. **Chairman's items**
- Drains/gullies needing work:**
 Bowden Corner - report of spoil – Martin Stoddard contacted and spoil to be spread within a week.
 Hammetts Park no problem now.
 Prioritisation of work on drains and gullies to be completed by 31st March and funded by Scheme 2 grant (Emergency Plan).
10. **Parish Emergency Plan.** Grant application successful and order placed.
11. **P3.** Simon Houghton contacted about the work needed on gate post at Wood Park - no reply yet. Cllr Tarr reported that the Contractor had visited but no quote received yet.
 Simon reported that the lane at Mattocks Down should have been cleared and the bottom of FP12 he will check.
Footpath 15. Missing footpath post by Northcote will be replaced.
Annual summary sheets received.
12. **Correspondence**
 Covid-19 cases alert
 Precept form 2021-2022
 Police newsletters
 Covid-19 bulletin
 Devon Communities – update on Covid-19 and webin (sic) and online groups
 Scams
 Museum and Theatres receive grants of £550k
 Invitation to join northern Devon in climate action
 Council proud to announce two teams of finalists in the LGC Awards 2020
 North Devon Council provides financial help to children and families most in need.
 North Devon Councillors pledge funding for victims of flash floods
 Government's proposals to radically reform the planning process.
 Better food to be served across NHS hospitals
 Hinkley Point C: Update on permit variation application
 Local businesses bulletin
 Public Sector Executive – electric vehicle car share
 DCC Celebrate Halloween safely
 Request to join the Plastic Free North Devon Polystyrene Bodyboard Campaign
 Support your local butcher, baker and greengrocer
 Hardship fund reminder
 Local Flood Risk Management Strategy Newsletter
 NDC - Have your say on changes to council tax reduction scheme
 Stakeholder Update from NDHT
 NDC remains closed to public following national lockdown
 first magazine for councillors and local government – November 2020
 NDC updates
 Connect-me
 NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed
 Grants information
 Rural Services Network
 Go North Devon Service Update
 Devon leads £2 million bid to end holiday hunger
 UK to ban unhealthy food ads
 Avian Influenza Information
 Measures to deal with irresponsible dog owners to be considered
 Vaccine news welcomed
 Western Power In This Together - Community Matters' Festive Fund Newsletter
 DCC New National Restrictions
 NDC Exercise to Improve your mental health

Business Grants - Lockdown 2

Helping Devon's meadow makers bring back the wild

Local business e-bulletin - 6 November 2020

Useful information - organisations which you might find useful within your communities:

Local councils in North Devon and Torridge ready to support the most clinically vulnerable again throughout the national lockdown

DCC COVID-19 FUND REOPENS

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

Commissioners newsletter

13. **The Next Meeting.** The next remote meeting will be in January 2021 unless a planning application or other urgent matter arises.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 8.08 p.m.