

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 16th October 2017 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M. King, District Councillor Mr J. Tucker, County Councillor Ms A. Davis (arrived at 7.50p.m.) and Mrs M. Done (Clerk).

Cllr Martin Wright welcomed everyone and opened the meeting.

1. **Apologies:** Cllrs. Mr K. Phillips and Mr R. Tarr.
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none

Part 'A'

4. County/District Councillors' Reports

District Cllr J. Tucker's report covered:

- Local Government Boundary Commission proposal has been submitted
- Recycling and Refuse collection. New lorries have arrived. Garden waste collection to be every four weeks from November to January.
- TAP Fund application – He had approved our application.

County Councillor A. Davis report had been received and emailed out covered:

- Results on public consultation on North Devon Link Road.
- An outline business plan has been prepared and if agreed by councillors will be submitted to the DfT by the end of the year.
- Consultation for Heart of the South West Productivity Strategy until 30th November 2017.

5. **Minutes of Parish Council Meeting 18th September 2017.** Resolved to accept and minutes signed.

6. Matters arising.

The Chairman had given the list of priorities on the parish paths to the Warden, Simon Houghton.

The Clerk reported:

- Forms completed and submitted to Lloyds Bank for Clerk to view accounts on line. Acknowledgement received.
- Response sent to Planning Department on proposed amendment to Harvest Farm Application.
- Application to TAP Fund for drainage work together with the quote from Chris Wallis had been acknowledged by the District Council.
- Acknowledgement received to the Parish Council's comments on Broadband Consultation

7. **Communication methods.** Cllr Crossman explained the communication system proposed for alerting parishioners to various concerns such as road closures and local crimes. These would be by email, mobile or landline.

8. Financial Statement of accounts for the year to date and payments.

Parish Council Account Bank Balance on 25th September 2017 £6770.86 (included £1314.28 from District Council 50% each of precept, grant and grant assistance). All cheques presented.

Ring-fenced money: £600 computer equipment; £323.32 for High visibility clothing; £680.35 for defibrillator. **A further Defibrillator/First Aid course is to be arranged for January 2018. Cllr Crossman requested approval of the cheque since payment is required on booking. The cheque to KC Training for £500 would be authorised and signed when the booking was made. Resolved to approve.**

P3 Account Bank Balance remains £1156.83.

9. **Audit Form for the year ending 31st March 2017.** Form returned by Grant Thornton certified and signed off. No fee to pay since we are under the threshold for a charge. The Notice of Conclusion of Audit will be posted on the website and on the parish noticeboard.

10. **Defibrillator and First Response Equipment.** The following motion was proposed and seconded.

The Defibrillator and First responder kit be formally donated to the Village Hall Trustees for the benefit of the parish and wider community. Any increase in insurance together with the costs of maintenance and on-going checks will be met by the Parish Council.

Unanimously agreed. The Clerk to advise the Secretary of the Village Hall Trustees.

11. Chairman's items.

TAP Fund – any drains/gullies needing work. Flooding on A39 from Brockham Bridge towards Barnstaple was once again highlighted and C.Cllr Ms A. Davis agreed to report to Martin Stoddard. Concerns still about flooding up by Wigmore Farm, Chris Wallis to be asked to investigate.

Oil Spillage Report in Fountains Wood. The Clerk would contact the Environment Agency.

Reminder – Parish Forum Meeting Monday 13th November 2017 at Brynsworthy

Highways Conference 14th November at High Bickington – Cllr Crossman and the Clerk to attend.

12. Correspondence.

Emails:

Snow Warden – Confirmation of contact details requested and details on supply of grit/road salt – forwarded to Cllr Phillips.

Police monthly newsletter

Police Alert – scams

Rural Services Network

Public Sector Executive

DCC Newsletter

Rural Opportunities bulletin; Rural Vulnerability Service; Rural Services Network

NDC weekly information sheets and planning applications lodged and enforcement cases closed

13. Date of next meeting. Monday 20th November 2017 at 7.30 p.m.

Agenda Item: Communication system

The meeting closed at 8.00p.m.