

**Minutes of East Down Parish Council Remote Meeting
at 7.30 p.m. on Monday 17th August 2020**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr K. Phillips, Mr R. Tarr and County Cllr. Ms A. Davis, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllrs Mrs E. Kempf, Mr M. King,
2. **Declarations of Interest/Dispensations:** Cllrs Mrs E. Kempf had submitted a dispensation for leave of absence from meetings during the coronavirus. Resolved to approve.
3. **Public Participation:** none.

Part 'A'

4. **Minutes of meeting Monday 22nd June and notes of July 2020.** Resolved to accept.
Notes on Parish Council's essential matters during the months of June and July 2020. Resolved to accept.
5. **Matters arising:** Footpaths – Ros Davis confirmed that the strimming of footpaths had been done via Simon Houghton's instructions.
6. **Planning Applications** Reference: 71707 Prior approval for conversion of barn to dwelling (class Q) at Wigmore Farm East Down Barnstaple Devon EX31 4NY. Grid Ref: 257877; 142617. Application withdrawn.
Decisions by Planning Inspectorate: (for information only): none.

7. **Certificate of Exemption.** Receipt of certificate acknowledged by PKF Littlejohn.

8. Financial statement of accounts for the year and to agree payments

Bank balances on 5th August 2020

P3 Account £1156.83

Parish Council Account £8084.86 (includes £1250.00 Scheme 2 grant from Devon Communities)

Cheques presented:

000376 for £93.82

000377 for £60.00

000378 for £300.00

000374 for £136.76 and 000375 for £82.62 (paid by Covid grant)

Noted that cheque 000379 to reimburse M. Done for £466.76 (road signs) had been authorized under delegated powers and would be paid for by the Scheme 2 grant from Devon Communities Together.

Authorisation approved of payment for Data Protection renewal £40. Clerk would reclaim once certificate is received.

Ring fenced monies

Defibrillator balance £242.72

Computer grant £600.00

High Visibility grant £257.59

Parish Emergency Plan £241.02 (Scheme 1)

Covid-19 grant £230.62 two cheques cleared

Emergency Plan grant £1250.00 (Scheme 2)

9. **Parish Emergency Plan.** The Clerk reported that the road signs had been laser marked with the parish name and were now securely stored at the Village Hall. Thanks were recorded to the Village Hall Trustees for approving the storage of the road signs at the Hall. The Clerk asked County Councillor A. Davis for a grant to purchase a storage box for the signs. County Cllr Davis agreed to discuss awarding a grant with the Clerk following the meeting.

10. **County/District Councillors' Reports.** All emails from Andrea and Joe had been forwarded to parish councillors.

Two requests from C. Cllr Davis

1. To advise her of any new babies that had arrived during the lockdown since it is possible the families had not been able to access child benefit.
2. To complete questionnaire on Electric Vehicles and encourage others to do so. Request to parish magazine editor to include details in next edition. <https://www.surveymonkey.co.uk/r/882FWF9>.

11. Chairman's items

Drains/gullies needing work:

Churchill/Ashelford - Cllr Phillips reported that the gully up by Churchill Farm was full of mud and grass and needs attention as water is now flowing across the lane.

Bugford - Cllr Crossman reported a covered drain in Bugford causing problems.

12. Correspondence

Police newsletters

Covid-19 bulletin

Update – Selaine Saxby

Scams

Affordable housing help

Connect-me

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

Grants information

Recycling glass containers being delivered

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

13. The Next Meeting. The Chairman recommended that we have a remote meeting every two months unless a planning application or other urgent matter arises. Resolved to accept.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 7.58 p.m.