

**Minutes of East Down Parish Council Meeting  
at 7.30 p.m. on Monday 18<sup>th</sup> February 2019 at East Down Village Hall**

**Attendance:** Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M. King, Mr K. Phillips, Mr R. Tarr, County Cllr Ms A. Davis, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** none.
2. **Declarations of Interest/Dispensations:** none.  
All amendments now on District's website.
3. **Public Participation:** none.

**Part 'A'**

**4. County/District Councillors' Reports**

District Councillor J. Tucker's report covered:

- Black bag/bin collection changes to some parishes
- Business Rates – meeting to be held at Brynsworthy 25th February
- Fly tipping – 668 cases reported and 11 convictions
- Dog fouling reports also increased

County Councillor A. Davis's report covered:

- Black bag/bin waste no longer going to landfill but converted into electricity
- North Devon Link Road improvement plans approved

5. **Minutes of meeting Monday 21<sup>st</sup> January 2019.** Resolved to accept.
6. **Matters arising.**
  - Packs for May elections requested.
  - Building Developments: Oakford Farm. Confirmation received that permission had been granted.
  - Precept 2019 – 2020: Part 2 of forms received by District council.
  - Nomination for Garden Party – Cllr Kempf had requested that this not be pursued this year but would be pleased to be nominated next year.
  - Noticeboard at Churchill Green – Mr Crossman, Chair of Village Hall, has this matter in hand.

**7. Planning Application.**

**Reference 66130:** Removal of flat roof dormer and replacement with raised/pitched roof over to provide additional accommodation at Bugford Cottage, East Down, Barnstaple. Resolved to recommend approval. Clerk to notify Planning Department.

**Decisions by Planning Inspectorate (for information only).**

**Reference 65837:** Conversion of part of existing barn to dwelling at Oakford Farm, Shirwell, Barnstaple. Application withdrawn.

**8. Financial Statement of accounts for the year to date and payments.**

Bank balances on 4<sup>th</sup> February 2019.

**Parish Council Account:** £6006.77. All cheques presented. Ring-fenced money: £600 for computer equipment, £323.32 for high visibility clothing and £255.21 for defibrillator. Notification received that Parish Grant not cut for this year.

**Parish Paths Account:** £1156.83.

**9. Parish Paths Partnership Surveys.**

- Parish survey – Ros Davies has offered an extension of time for completion. Unlikely that the Walking Group will be able to undertake any surveys owing to lack of members. Cllr Crossman and the Clerk will start surveying the paths and liaise with other Councillors concerning which paths have been walked. It was resolved to ask Ros Davies if it was possible in future to have the surveys undertaken in June when vegetation is growing.
- Updated maps received by Cllr Tarr which were distributed to councillors; one copy would replace the old one in the Village Hall.
- P3 Funds for identified projects - confirmation received that we may use the P3 funds in order of priority.

**10. Parish Emergency Planning.**

Cllr Crossman and the Clerk had attended a workshop on emergency parish planning run by Devon Communities Together. Plans should be compiled detailing issues which would severely disrupt the parish. It is then possible to apply for funding which would help prevent such problems arising and or mitigate the consequences of the emergency. It was resolved to make this an agenda item for the March meeting.

**11. Chairman's items**

**Drains/Flooding.** Problems on Dudmoor Lane, outside Village Hall, and Ashelford Corner. Cllr Crossman to liaise with Chris Wallis.

Reply received from Martin Stoddard regarding the flooding on zig-zag.

Potholes by Hartland View Farm and the subsidence just above the top entrance to the Village Hall reported to Highways.

**12. Correspondence. (All emails)**

DCC Training Courses

Police monthly newsletter

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

Grants information

DALC Devon Communities together

Geological Disposal of Nuclear Waste – public events

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly

Magazines: Clerks & Councils Direct

**13. Date of next meeting:** confirmed for Monday 18<sup>th</sup> March 2019 at 7.30 p.m. Agenda items to include Emergency Parish Plan and use of Ring-fenced money

**Part 'B' (Confidential Restricted Information):** none.

The meeting closed at 8.45 p.m.