

**Minutes of East Down Parish Council Meeting  
at 8.00 p.m. on Monday 19<sup>th</sup> January 2015 at East Down Village Hall**

**Attendance:** Cllr. R. Tarr (Chair), Cllr. R. Fry, Cllr. K. Phillips, Cllr. M. Smith, Cllr. M. Wright and Mrs M. Done (Clerk).

Cllr. Mr Richard Tarr welcomed everyone to the meeting and wished them a Happy New Year.

1. **Apologies:** Cllr. Mrs E. Kempf, County Cllr. Ms A. Davis and District Cllr. Mr J. Tucker
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** None

**Part A**

4. **County/District Councillors' Reports by email**

County Councillor Davis had sent an email regarding:

**Budget Consultation** details on [www.toughchoices.co.uk/budget](http://www.toughchoices.co.uk/budget)

**Public transport review**

**Gritting and road closures**

**Coil Cross** works new date is 6<sup>th</sup> March 2015.

District Councillor Tucker's report:

**Elections information** for General, District and Parish. The Clerk reported that the nomination form would be received shortly. It is the responsibility of the individual wishing to stand as parish councillor to return the forms in person to the Elections Office. They are not to be posted.

**NDDC** is sending a letter to every household to ensure that everyone eligible to vote is registered;

**Institute of Alcohol Studies** is undertaking a project to review the current licensing system. The Clerk to write to Cllr Tucker regarding our concerns over the recent Music events in the parish and the sale of legal highs;

**Council Tax:** recommendation is it be frozen; likewise car park charges.

5. **Minutes of the Meeting 15<sup>th</sup> December 2014** were approved and signed.
6. **Matters arising from the minutes**
  - TAP Fund. Emails received from Lynton Town Council and Shirwell P.C. both undertaking drain and gully clearance using TAP Fund allowance. Clerk to pursue.
  - Following pressure on Highways by several residents the blocked drain which was causing huge problems around Bowden Corner was cleared.
  - P3. Ros Davies had agreed that the surveys of the parish paths were unnecessary at this time in light of the Warden having recently completed them. The Clerk to request a copy of Simon Houghton's completed survey and details of what work had been assigned to contractors.
  - Spelling mistake in Draft minutes – to be amended.
7. **Financial Statement of accounts for the year to date and payments**

Bank Balance 2<sup>nd</sup> December 2014 P3 Account £1027.98; Bank Balance 2<sup>nd</sup> January 2015 Parish Council Account £4234.28. All cheques presented.

**Precept for 2015-2016** of £2114 had been approved by NDC.
8. **Planning**

**Application 58623** Demolition of rear extension and erection of new two storey rear extension at Wychway, East Down. It was noted that the plans indicated that the garden and parking area were not included in the curtilage of the property. The plans were studied and the recommendation of the Parish Council was approval. A letter of support for the application had been received from the neighbours who would be most affected by the application. A question was to be included on the recommendation regarding the garden and parking area.

**Consent by Planning Inspectorate:** (for information only)

**Application 58447** Prior Approval for proposed change of use of agricultural building to dwelling at Lower Viveham, Muddiford, Barnstaple. ND Council decision on 5<sup>th</sup> January 2015 was refusal.

**Application 58057** Certificate of lawfulness issued 7<sup>th</sup> January 2015. Lower Churchill, Barnstaple

**9. Chairman's items.**

**Defibrillator.** The Chairman had approached both Fullabrook CIC and Sweetings Charity for funding. Fullabrook indicated they would be in favour. To date no reply has been received from Sweetings Trustees. Chairman to chase up and report back.

**10. Correspondence.**

Lloyds Bank statement

Planning application 58623. Demolition of rear extension and erection of new two storey rear extension at Wychway, East Down.

Leigh Day – survey on environmental issues

**Emails:**

Parish Polls Consultation

Transparency code for small authorities

Flood investigation reports

Changes to National Planning Policy

Care Closer to home

Letter of support for Wychway planning application

Lower Churchill certificate of lawfulness

Public Sector executive

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

**Magazines:**

Clerks and Councils direct January 2015

Healthwatch Voices

Village Green

**11. Date of next meeting.**

It was agreed the next meeting would be on Monday 18<sup>th</sup> February 2015 at 8 p.m.

**Part 'B'** (Confidential Restricted information) None.

The meeting closed at 8.45 p.m.