

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 19th November 2018 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M. King, Mr K. Phillips, District Cllr Mr J. Tucker, County Cllr Ms A. Davis and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllr Mr R. Tarr
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none.

Part 'A'

4. County/District Councillors' Reports

District Councillor J. Tucker's report covered:

- Local Plan for North Devon & Torridge adopted
- CAB six monthly report
- Switching gas and electricity suppliers - Cllr Tucker had found it difficult
- Full Council meeting this week – Cllr Tucker had tabled a question regarding planning and enforcement

County Councillor A. Davis's request regarding Link Road survey emailed to Councillors

- B3230 Muddiford Road will reopen Tuesday 20th November over a week earlier than scheduled
- DCC need to reduce spending by £5M next year
- A361 (Link Road) will be closed from 7 pm until 7 am for a week to undertake works. A diversionary route will be in place

5. **Minutes of meeting Monday 15th October 2018.** Resolved to accept.

6. Matters arising.

Thank-you card received from Cllr Mrs E. Kempf for the flowers from the Parish Council.

Update requested from Enforcement and Chief Executive. Clerk to write to ask for clarification on latest information. Further request to for update on outstanding enforcement cases.

No reply had been received regarding matters forwarded to CC Davis on traffic issues and road signs at Brockham Bridge.

7. Planning Applications.

Reference 65784: Extension to dwelling and conversion of garage into additional living accommodation at Beccott Farm, East Down, Barnstaple. Resolved to reply that the parish council has no objections.

Decisions by Planning Inspectorate (for information only):

Reference 65148. Approval of details in respect of discharge of condition 4 (timber treatment) and 5 (windows and doors) attached to planning permission 4400 for a conversion of barn to form dwelling at barn at Lower Churchill, East Down, Barnstaple. Planning approval granted 31st October 2018.

8. Financial Statement of accounts for the year to date and payments.

Parish Council Account Bank balance 13th November 2018: £6395.77 (includes VAT refund £208.27 comprising £74.86 for defibrillator and £133.41 Parish Council).

Cheques presented:

000348 to East Down & Arlington PCC £300

000350 to M. Done £300

Cheque not presented: 000349 to East Down Old School £84

Ring-fenced money: £600 for computer equipment, £323.32 for High visibility clothing and £255.21 for defibrillator.

Clerk reported that the Precept papers for 2019-2020 had not yet been received.

Parish Paths Account balance 13th November 2018: £1156.83

9. P3 – Parish Paths Co-ordinator.

It appears that the parish council can manage this role without a nominated person to be responsible. Further discussion resolved that Simon Houghton be asked for an update on the jobs arising from the survey with a copy to DCC Ros Davis and C. Cllr A. Davis.

10. Polling District Review. East Down is unchanged

11. Chairman's items

Drains/Flooding

Report received about a blocked ditch/drain near Stonecombe. Thanks were recorded to Cllr Crossman who had liaised with Chris Wallis and the problem had been solved. A card has been sent to Chris thanking him and wishing him well with his medical treatment.

No further reports received.

Highway Matters

Fingerpost at Ford Farm – Martin Stoddard has authorised reinstatement

Resiting of sign at Brockham Bridge – Cllr Davis was reminded that she had agreed to liaise with Highways over this.

Road Closure today in East Down - no notification received regarding the closure by Keir for SWW repairs near Appletree Cottage.

Communication in Parish

Cllr Crossman, as Chair of the Village Hall Trustees, asked permission of the Parish Council to site a small noticeboard on Churchill Green as a means of improving communication in the parish. He advised there is a small noticeboard at Maddox Down. Cllr Crossman added that no funding was being sought as this had already been obtained. It was resolved to approve the request. It was suggested that planning permission might be needed and Cllr Crossman said he would check.

12. Correspondence. (All emails)

Connecting Devon & Cornwall request for completion of survey on Superfast Broadband

Notification from Cllr Phillips on delivery of road salt

North Devon Council – loans available for housing repairs through Wessex Resolutions CIC

North Devon Record Office invitation to meeting for funders and supporters Monday 19th November at 2 p.m.

Review of Polling Stations

Elections Office advising of Electoral Register availability

Notification of adoption of Local Plan

Notification of VAT refund

Bank statement

Citizens Advice report

Latest news from

DCC Training Courses

Police monthly newsletter

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed.

Grants information

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly

Magazines: Clerks & Councils Direct

13. Date of next meeting: confirmed for Monday 10th December at 7.30 p.m.

Agenda Item: Website

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 8.28 p.m.