

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 19th October 2015 at East Down Village Hall**

Attendance: Cllrs M. Wright (Vice Chair), R. Crossman, M. King, R. Tarr, District Cllr J. Tucker and Mrs M. Done (Clerk).

Owing to the absence of Cllr K. Phillips, Cllr Mr Martin Wright (Vice Chair) welcomed everyone to the meeting.

1. **Apologies:** Cllrs Mr K. Phillips and Mrs E. Kempf
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** Lorraine Yardley, a prospective Co-opted Councillor.

Part A

4. County/District Councillors' Reports

District Councillor Tucker reported on:

- CAB latest newsletter
- Rogue landlords. NDC have responsibility for monitoring
- Redundant Agricultural buildings - new planning regulations
- Parish Forum – 11th November, Barum Room, Brynsworthy at 7 p.m.

Councillor Tucker left the meeting and County Councillor Ms A. Davis arrived.

County Cllr A. Davis's report had been circulated to members and covered:

- **Devolution.** A Statement of Intent has been submitted to government indicating negotiations for a devolution deal for the Heart of the South West area. Devon County Council, Somerset County Council, Torbay Council, Plymouth City Council, Devon District Councils, Somerset District Councils, two National Park authorities and the Local Enterprise Partnership are working together on this.
- **Devon's winter preparations underway.** Grit bins are being inspected and refilled in preparation for winter.
- **Boundary Commission.** Cllr Davis asked if there were any questions regarding the proposed Electoral Review of Devon which was an agenda item for discussion. (Item 9 below.)

Councillor Davis then left the meeting.

5. Minutes of the Parish Council Meeting of 14th September 2015.

Resolved to accept and signed.

6. Matters arising from the minutes.

Risk Assessment. Following comments regarding financial risks from the external auditor the Clerk had contacted the Monitoring Officer and Jon Triggs, Senior Finance Officer at the District Council, to ask for advice on financial risks. After explaining our procedures, Jon Triggs stated that the system in place is sound and offered nothing further.

Parish Paths Partnership. Cllr Tarr had obtained quotes from K-S Fencing and Dan Perrin for the jobs to be done on Footpaths at Wood Park and Dudmoor Lane. These had been circulated to members by the Clerk and all had responded that K-S Fencing's quotes were better. Cllr Tarr requested that approval of these quotes be minuted and he would then advise K-S and arrange dates.

7. Planning consent by Planning Inspectorate (for information only)

Application 59811. Extension, internal alterations and conversion of garage/store into ancillary accommodation at Combe Cottage, East Down. Granted 30th September 2015.

8. Financial Statement of accounts for the year to date and payments

P3 Account Bank Balance 10th September, 2015 was £1360.61 (includes £200 top-up for approved project)
Parish Council Account Bank Balance 30th September, 2015 was £5180.39 (includes £1271.46 for 50% of precept, grant and grant assistance).

The following three cheques were authorised and signed:

Cheque 000294 for £84 to East Down Village Hall towards maintenance

Cheque 000295 for £300 to East Down and Arlington PCC for maintenance of East Down Churchyard

Cheque 000296 for £35 to M. Done, reimbursement of Data Protection registration.

Lloyds Bank require Cllr M. King to take some identification papers in before finalising his addition to the list of signatories.

9. Electoral Review of Devon: Further Limited Consultation for North Devon.

Following discussion the following proposal was made and seconded: East Down is in favour of the alternative proposal but we are concerned about the number of parishes for one member to liaise with. There was no further proposal and a vote was taken. The result was unanimously in favour.

10. Chairman's items.

TAP Fund – drains/gullies needing work. Shirwell Parish Council had been advised that the list was still being compiled for prioritising.

11. Correspondence.

Electoral Review of Devon: Further limited consultation for North Devon

Lloyds Bank Statements

Lloyds Bank – further details needed on one proposed signatory

BACS from NDC for £1271.46 (50% precept, grant and grant assistance)

Request for details on Snow Warden – forwarded to Cllr Phillips

Completed papers for Co-option to Council

Rural Opportunities bulletin

DALC – various

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

12. Date of next meeting.

It was agreed the next meeting would be on Monday 16th November 2015 starting at 7.30 p.m. Reminder to complete Declaration of Interest/Request for Dispensation Form and forward to Clerk before the meeting when Setting of Precept is on the agenda. This Dispensation request can cover the four years of the Council.

Part 'B' (Confidential Restricted information) None.

The meeting closed at 8.40 p.m.