

**Minutes of East Down Parish Council Remote Meeting  
at 7.30 p.m. on Monday 19<sup>th</sup> October 2020**

**Attendance:** Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr M. King, Mr R. Tarr, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllrs Mrs E. Kempf, Mr K. Phillips (computer problem) and County Cllr Ms A. Davis.
2. **Declarations of Interest/Dispensations:** Cllr Mrs E. Kempf has an authorised dispensation for leave of absence from meetings during the coronavirus.
3. **Public Participation:** none.

**Part ‘A’**

4. **Minutes of meeting Monday 17<sup>th</sup> August 2020.** Resolved to accept.  
**Notes on Parish Council’s essential matters** during the months of September 2020. Resolved to accept.

5. **Matters arising from the minutes not on the agenda:** none.

6. **Planning Applications.** None.

**Decisions by Planning Inspectorate: (for information only): Application 72041** Retrospective application for conversion of barn to dwelling at Cleave Farm, East Down. Approved 9<sup>th</sup> October 2020.

7. **Financial statement of accounts for the year and to agree payments.**

**Bank balances on 12<sup>th</sup> October 2020**

**P3 Account £1156.83**

**Parish Council Account £8726.11** (includes £1108.00 Precept 50%).

Grant towards Churchyard and Village Hall maintenance has ceased.

All cheques presented.

The Clerk reminded the Council that it had agreed when notification of the ending of the parish grant had been received to continue payment of these grants for this year. Cllr Crossman, Chair of the Village Hall Trustees declared an interest at this point. It was proposed, seconded and approved unanimously to fulfil the grant payments this year.

The following cheques authorised and would be posted to Chairman and Cllr Tarr for signing with supporting documents.

Cheque No. 000380 to M. Done £40, reimbursement of Data Protection renewal

Cheque No. 000381 East Down and Arlington PCC £300, churchyard maintenance

Cheque No. 000382 to East Down Old School £84, towards maintenance

Cheque No. 000383 to M. Done £300, 2<sup>nd</sup> quarter salary.

**Ring fenced monies**

Defibrillator balance £242.72

Computer grant £600.00

High Visibility grant £257.59

Parish Emergency Plan £241.02 (Scheme 1)

Covid-19 grant £230.62 two cheques cleared

Emergency Plan grant £783.24 (one cheque cleared) Scheme 2

8. **County/District Councillors’ Reports.** All emails from Andrea and Joe had been forwarded to councillors.

**Cllr Tucker reported:**

**Government’s consultation on White Paper** on planning; he urged the parish council to send a response to the district council.

**Waste and Recycling Department** have been awarded a trophy by the Mayor. Owing to two team members being affected by Covid-19, collections may be disrupted. If a collection is missed residents should leave their waste out for an extra 2 days.

**Finance Department** – grants totalling £45 million have been paid out to North Devon businesses in a very efficient way. Businesses that had not applied were contacted to encourage them to apply.

**Cllr Ms A. Davis report covered:**

**Coronavirus updates from Devon County Council**

Link to DCC website with daily updated information on testing, track and trace.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

**Recycling rates increase during lockdown**

The figures show a 12 per cent increase between April and June 2020.

For more information about recycling at home and lots more, visit the new look Recycle Devon website

[www.recycledevon.org](http://www.recycledevon.org).

**New streetlighting contract**

All of Devon County Council's 79,000 streetlights will be converted to LED lights within the next two years reducing carbon emissions by 75%.

It comes as SSE Contracting (SSEC) has been awarded the contracts to maintain the streetlights in Devon and Torbay for the next 10 years, with the aim of the contract being carbon neutral by 2030.

SSE is also committed to all of its vehicles up to 3.5 tonnes being electric by 2030, and for its depots to be carbon zero by 2025. Its regular supply chain partners are also aiming to achieve carbon neutrality by 2030.

**Local Highway issues**

**Long Lane Berrydown**, the work on this is the £400k scheme is going well and on time so far. There is the potential for delays.

**Roadworks on A39** for flooding investigative works.

**Reporting a highway problem** <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

**9. Chairman's items**

**Drains/gullies needing work:** Report of flood at Hammetts Park thought to be blocked drain after hedge cutting. Cllr Crossman offered to discuss the problem with Mr Parkin before involving Chris Wallis.

Following email from Clerk, Martin Stoddard has added the gully problem in Churchill to his cleaning list.

Covered drain in Bugford: Cllr Crossman reported that Chris Wallis will investigate when he has time.

Prioritisation of work on drains and gullies to be completed by 31<sup>st</sup> March and funded by Scheme 2 grant (Emergency Plan).

**P3.** Cllr Tarr reported that a post on the footpath at Wood Park needs replacing. The Clerk would contact Simon Houghton and obtain quotes for the replacement.

**Footpath 15** - missing sign at Northcote. Clerk would report to Simon Houghton.

**10. Parish Emergency Plan.** Grant application (£302.95) submitted to County Councillor for storage box and padlocks for equipment. If successful order will be placed and the Clerk will request reimbursement. Approved.

**11. Correspondence**

Police newsletters

Covid-19 bulletin

Air quality improvement document given go-ahead by northern Devon councils

Work at the bottom of Zig Zag

New Police Commander for North/East/West Devon, Chief Superintendent Dan Evans

Hinkley Point C: Update on permit variation application

Scams

Find Your Footprint

Recycle Devon - Textiles campaign, buy less, wear more

Update from Northern Devon Healthcare NHS Trust: COVID-19

Devon CPRE: Help with local planning issues and the Gov's plan to radically reform the planning process.

NHS Flu Jab Information Leaflet

Connect-me

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

Grants information

ALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

**12. The Next Meeting.** The next remote meeting will be in December unless a planning application or other urgent matter arises.

**Part 'B' (Confidential Restricted Information):** none.

The meeting closed at 8.06 p.m.