

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 20th August 2018 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M. King, Mr K. Phillips, Mr R. Tarr, District Cllr Mr J. Tucker, County Cllr Ms A. Davis (arrived at 7.46 pm.) and Mrs M. Done (Clerk).

Cllr M Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** none.
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none.

Part 'A'

4. County/District Councillors' Reports

District Cllr J. Tucker's report covered:

- The Planning Officer vacancy has now been filled and the new title for the office is Head of Place.
- Electoral Office will be contacting every household to update the Electoral Register.
- Grants are available for disabled people needing home adaptations and improvements.
- Fly tipping fines. District Council now able to fine fly tippers.
- Rural Alliance – housing needs survey is now available to complete on line at:
www.surveymonkey.co.uk/r/8B92MFW

County Councillor A. Davis no report. County Council in recess.

Cllr Ms Davis was asked for an update on the promised works needed to the road near Hartland View.

Cllr K. Philips had submitted a request for road salt, as suggested by Cllr Ms Davis, but to date had received no acknowledgement.

5. **Minutes of meeting Monday 16th July 2018.** Resolved to accept.
6. **Matters arising.**
 - The two cheques (000342 and 000343) for East Down Village Hall have not been accepted by the bank as it will only now accept ones made out to East Down Old School; no notification of this change had been received by the Clerk.
 - No update received on issues in Churchill.
 - Road closed sign on Dudmoor Lane – reply from Highways stated they were unaware of a reason for this sign.
7. **Planning Applications.**

Reference 65358: Extension and alterations to first floor owner's accommodation at The Pyne Arms, East Down, Barnstaple. Clerk to respond to the Planning Officer that the Council had no comments to make on the application.

Decisions by Planning Inspectorate: (for information only).

Reference 65179: Prior approval for change of use from agricultural building to a dwelling house (Class Q (A & B) at Park View Farm, Kentisbury Ford, Barnstaple. Approved by Planning Department 17th August 2018 subject to conditions.
8. **Financial Statement of accounts for the year to date and payments.**

Bank balances 13th August 2018
Parish Council Account: £6517.31. Cheques 000342 and 000343 were cancelled and replacement cheques to East Down Old School 000345 for £500 and 000346 for £200 were authorised and signed. Cheque 000347 for £40 to ICO for renewal of Data Protection was authorised and signed. Cheque No 000344 to M. Done £300 (1st quarter salary) not yet presented.
Ring-fenced money: £600 computer equipment; £323.32 for High visibility clothing; £180.35 for defibrillator.
Parish Paths Account: £1156.83
9. **Chairman's items**

40th Annual Produce Show. The chairman reported that this had been very successful and some of the grant had been used to buy a freezer and a trophy.

P3. The Clerk had received a report about the access to footpath 1 being inaccessible owing to heavy hedgerow growth. Cllr M. King volunteered to deal with the problem at the weekend.

Traffic issues on Dudmoor Lane at Church Corner. A report had been received from a parishioner expressing concern at the heavy lorries using Dudmoor Lane and coming around Church Corner. It was suggested that Highways be asked whether a weight restriction sign could be located at either end of the lane and also if the sign at Brockham Bridge could be moved closer to the start of East Down and one to face traffic coming from the Arlington direction. Cllr Davis asked that she be emailed these requests.

Community Fund previously known as TAP fund. The new rules state that applications have to be supported by at least one other parish and must be for a new initiative. Any funds not allocated to parishes by 22nd October will be made available for other community groups from this date. Cllr Davis offered to feedback any suggestions from other parishes.

Drains/flooding. None reported.

10. Correspondence. (All emails)

Devon Remembers at North Devon Record Office 8th October 2pm-4pm

Police and Crime Commissioner Councillor Advocate Scheme

Latest news from the ICO

Data Protection Renewal reminder £40 this year

Citizens Advice Newsletter

Proposal for Devon and Cornwall Police to merge with Dorset Police. Public consultation until 27th August

Community Governance Review from Ken Miles

Cllr Tucker and Collette Hall re Churchill matters

Police monthly newsletter

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed.

Grants information

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly

Magazines: Clerks & Councils Direct

11. Date of next meeting: confirmed for Monday 15th October at 7.30 p.m. If required an extraordinary planning meeting would be arranged. The Clerk would notify the Village Hall Booking Officer.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 8.35 p.m.