

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 20th February 2017 at East Down Village Hall**

Attendance: Cllrs K. Phillips (Chairman), R. Crossman, Mrs E. Kempf, M. King, R. Tarr, M. Wright, County Councillor Ms A. Davis, and Mrs M. Done (Clerk).

1. **Apologies:** District Councillor Mr J. Tucker
2. **Declarations of Interest/Dispensations.** None
3. **Public Participation.** Arlington Parish Councillor Mrs S Hill and PCSO Mrs A. Drury

The Chairman welcomed PCSO Ade Drury and with Council's approval it was agreed to invite her to give her report.

She began by saying that she will email any information relevant to the parish to the Clerk if she is not able to attend to give it personally. PCSO Drury then gave the crime figures reported for the last twelve months which relate to the parish. There are seven in total which is a big increase from last year. They were: 2 x thefts from farms (9 months apart); 1 x poaching; 1 x stolen tailgate; 1 x theft of cement mixer; 1 x dog worrying livestock; 1 x criminal damage (crops damaged). No one has been apprehended for any of these crimes.

The Clerk had contacted PCSO Drury prior to the meeting to ask for advice on marking the defibrillator equipment in case of theft. In view of this Ade had brought a supply of markers, stickers and literature which she handed out to the Council. After being thanked for her attendance and help with protection of equipment she left.

Councillor Mrs S. Hill arrived and she was then invited to address the Council. She began by saying that Arlington Parish Council are hoping to involve the parishes of Arlington, Kentisbury, Parracombe and East Down to establish a night time landing pad which is operational until midnight for the Devon Air Ambulance. The funding needed to be raised is in the region of £6000. A suitable site still has to be identified which would be beneficial to all of the parishes working towards its provision. The criteria are that there should be no animals in the field, no trees and no cables. Cllr Hill has a meeting with the DAAT on 14th March to undertake a preliminary survey on a possible site at Blackmoor Gate. Once a site has been identified then a full planning application would need to be submitted for provision of lights when the pad was in use at night. Several suggestions were put forward by the members but no commitment was made to join at this stage. The Chairman thanked Cllr Hill and she left the meeting.

Part A

County Councillor A. Davis arrived at 8.15 p.m.

4. County/District Councillors' Reports

District Councillor J. Tucker's emails had already been received by Clerk and forwarded to Councillors

County Cllr A. Davis then reported:

- Devon County Council has agreed a 4.99 per cent increase in council tax of which three per cent was to spend directly on adult health and social care and 1.99 per cent for general services such as education, caring for children, roads and economic development.
- Plans to invest an additional £2 million in rural roads, and an extra £500,000 for highway drainage in 2017/18.
- A new healthy-lifestyle service commissioned by Devon County Council aims to help the increasing number of adults at risk of developing long-term health conditions. [OneSmallStep](#), provided by leading health services organisation [Optum](#) in partnership with [Solutions4Health](#) will provide specialist stop-smoking services and guidance on the risk of harm from alcohol. The free service went live on 1 February 2017. The contract to deliver the service represents an investment of potentially £3m over a five-year period. For more information, visit www.onesmallstep.org.uk.

County Councillor Davis then left at 8.35 p.m.

5. **Minutes.** Resolved to accept and sign minutes of the Parish Council meeting 16th January 2017
6. **Matters arising from the minutes.**

Parish mapping of houses. Cllrs R. Tarr and M. Wright had now mapped 92 properties in the parish. Cllr Tarr was investigating prices for laminating the finished map and a noticeboard to house it.

Noticeboard – Cllr R. Tarr had cleaned the mould from inside the noticeboard and attached further fixings which had improved its condition and ease of use. Thanks were recorded for his efforts.

Cards. A thank-you card had been sent to Mrs Lorraine Yardley to acknowledge the Council's appreciation of her service to the parish. A card had also been sent to Mr & Mrs Michael Mant (both ex parish councillors) expressing the Council's good wishes and hoping that Anne makes a speedy recovery following her recent operation.

Audit. Following conversations and emails with Grant Thornton, Auditors, it had been confirmed that balances brought forward did not affect the income when assessing audit charges.

Definitive Map Review. The Clerk had received a request from Mr Berry of Honeywell in Marwood parish for a copy of the Parish's recommendation to Proposal 2. He had been directed to the relevant minutes on the website.

7. Financial Statement of accounts for the year to date and payments.

P3 Account Bank Balance remains as 9th August 2016 at £700.07.

Parish Council Account Bank Balance on 16th January 2017 was £5600.14. Includes grants of £1400.00 (£1000 from Fullabrook CIC, £200 from NDC District Councillor Grant and £200 from J. Jennings of Thinking Horses) for defibrillator and associated equipment. The following cheques were approved and authorised: Cheque No. 000312 to KCS Training for £500.00 and cheque No. 000313 to R. Crossman for £97.90 (reimbursement of payment for First aid booklets).

8. Parish Defibrillator – Update

Cllr Crossman reported that the defibrillator and cabinet had arrived and first training course had been completed. Owing to the number of people wishing to undertake this course more were being arranged. Each successful participant received from the trainer a certificate which is valid for three years as well as a first aid booklet. A supply of booklets had been purchased to be handed out to households where no one has been trained to help them with first aid. The cost of these booklets was covered from the grants obtained for the defibrillator and first aid purchases. There are still some promised grants to be received. The installation of the heated cabinet for the defibrillator is in hand since this has to be done by an electrician specifically certificated for this particular equipment.

9. Planning

Planning Application 62502 Prior approval for change of use of agricultural buildings to two dwelling houses (Class QA & B) at Higher Maddox Down Farm. The plans were studied and it was decided that there were no comments to make at this stage.

Lynton and Barnstaple Railway Consultation amended and additional documents for the following:

Application 62/50/16/001 – Reinstatement of railway line

Application 62/50/16/002 – Engine shed

Application 62/50/16/003 – Railway Car Park

Application 62/50/16/004 – Public Car Park

Resolved to support the amendments

Application 62/50/17/002. Proposed temporary use of part of existing highways depot as Materials Recycling Centre in connection with reinstatement of phase IIA of the Lynton and Barnstaple Railway, Beacon Down Depot, Parracombe. Resolved to support this temporary use.

Decision by Planning Inspectorate: (for information only) **Application 62361.** Prior approval for change of use from agricultural building to one dwelling (Class Q (A)(B)) at South Indicott Farm, Muddiford. Application withdrawn so not considered by ND Planning.

10. Chairman's items

- TAP Fund. Drains and gullies to be cleared. Cllr Crossman agreed to liaise with Chris Wallis to ensure the drainage works were done and the invoice submitted to us before the next meeting to meet the deadline for payment for TAP Fund by NDC.
- P3. Further footpaths had been surveyed by the walking Group and the forms submitted to DCC. Cllr Tarr was thanked for completing the forms and submitting them. The Clerk had thanked the Walking Group for their help.
- Telephone Box – the Pyne Arms Public House had asked if it is possible for the public telephone box to be painted grey to match the paintwork at the pub and they are prepared to cover the costs and undertake the work. It was resolved that the telephone box should remain painted red.

11. Correspondence.

Bank Statement

Emails:

Devon Success Regime - letter to PM from Brian Greenslade

NDHCT Devon Sustainability and Transformation Plan – Services and Acute services review February 2017

Police Alert - scams

Tackling Flooding 2017 – meeting details

Public Sector Executive

DCC newsletter

Warm Home discount

Public Sector Executive

DCC Newsletter

Rural Opportunities bulletin

DALC various emails

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

Clerks and Councils Direct magazine

12. Date of next meeting.

It was agreed that the next Parish Council meeting would be Monday 20th March 2017 at 7.30 p.m.

Part 'B' (Confidential Restricted Information) None

The meeting closed at 9.25 p.m.