

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 20th January 2020 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mr K. Phillips, Mr R. Tarr, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** Cllrs Mrs E. Kempf, Mr M. King and C. Cllr A. Davis.
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none.

Part 'A'

4. County/District Councillors' Reports.

District Councillor Mr J. Tucker:

- Bugford – visit had been done by officer and advice given. Further meeting with landowner on 22nd January.
- Cllr Tucker advised approval of the parish council's grant application for support of the printing and postage of the parish plan for residents although the full amount was no longer available.
- Ten district councillors attended West Buckland School to answer questions from the senior pupils on their roles.
- Meeting held for district councillors where concern was expressed by a police officer about fraudulent activities affecting residents resulting in bank accounts being accessed and funds removed.

County Councillor Ms A. Davis – report received and forwarded to councillors; it covered:

- How to report highway problems
- Devon-wide review of waste management carbon emissions commissioned
- Permit will help care and health workers 'to do their jobs'

5. Minutes of meeting Monday 9th December 2019. Resolved to accept.

6. Matters arising: The Clerk reported:

- Mr & Mrs Parkin - no photos on flooding had been received.
- Fallen trees in the parish. Help had been given by Chris and Nick Smyth, Victor Horne and Sam Koval. All had been sent thank-you cards from the Parish Council. Cllr Crossman asked and received approval for a High Viz vest to be purchased for V. Horne from the ring-fenced money obtained for these items.
- Emergency Parish Plan. This was now in booklet form. Quotes for printing and postage had been obtained. Funding had been promised so the booklets could now be printed and posted out. Publicity for this to be done via the newsletter and notices on noticeboard.
- Cllr Crossman confirmed the outstanding phone number.
- Mapping drains and ditches - Cllr Crossman had almost completed this task using OS references. It was agreed that these would be forwarded to Highways and also added to the Parish Emergency Plan and the parish website.
- Cllr A. Davis had not yet sent the promised grant application form.
- Devon Fire and Rescue. No reply received to letter regarding location of water hydrants.

7. Registers of Interests. Following a request from the District Council offices each councillor was given a blank form to complete together with their previous form as reference. These were completed and would be put on the website to replace the previous ones. Cllrs Mrs Kempf and M. King still to be done. The completed forms would be sent to the Monitoring Officer

8. Planning Applications. None

Decisions by Planning Inspectorate: (for information only): none.

9. Financial Statement of accounts for the year to date and payments.

Bank balances 13th January 2020

Parish Council Account: £6267.46. All cheques presented.

Ring-fenced money:

£600 for computer equipment,

£242.94 for high visibility clothing

£255.21 for defibrillator

Parish Paths Account: £1156.83

10. Precept confirmation for 2020/21. It was resolved to confirm that the precept request remain the same at £2216. The form would be returned to the District Council Offices.

11. Chairman's items

Drains/Flooding: Cllr Wright had added to the Highways website problem drainage at Ashelford.

Reminder - Rural Alliance meeting Tuesday 11th February at Bratton Fleming Sports and Social Club 7 p.m.

12. Correspondence.

Parish Paths. Diversion of Restricted Byway 50. Following discussion, it was resolved to support the diversion. Clerk to notify DCC Public Rights of Way.

Police Commissioner's newsletter and offer to attend a parish council meeting

DALC Nomination form for attendance at Buckingham Palace Garden Party

B3230 Muddiford – information on road works

NDHT and RD & E to explore joining together on a more formal basis - update

DALC Casual Vacancies on County Committee

DALC's new governing body – have your say

Devon Community – Upcoming Training courses

Funding Solutions newsletter – Lorna Jones

DALC's new governing body – have your say

Water Challenges and Choices Consultation - Tuesday 4th February

P3 Annual Summary forms, bids etc and survey

Devon & Cornwall Police newsletter

Precept confirmation application 2020-2021

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

Grants information

DALC Vacancies and newsletters

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly email

13. Confirmed date for next meeting as Monday 17th February 2020 at 7.30 p.m.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 8.20 p.m.