

**Minutes of East Down Parish Council Meeting  
at 7.30 p.m. on Monday 20<sup>th</sup> March 2017 at East Down Village Hall**

Attendance: Cllrs K. Phillips (Chairman), R. Crossman, Mrs E. Kempf, M. King, R. Tarr, M. Wright, County Councillor Ms A. Davis, District Councillor Mr J. Tucker and Mrs M. Done (Clerk).

1. **Apologies:** none
2. **Declarations of Interest/Dispensations:** none
3. **Public Participation.** none

The Chairman welcomed everyone.

Part A

County Councillor A. Davis arrived at 8.00 p.m.

**4. County/District Councillors' Reports**

Cllr Tucker's emails had been forwarded to councillors and he also reported on:

- NDDH – Acute Services Review – Cllr Tucker had attended meetings where Alison Diamond, Chief Executive, and other senior members from the Sustainability Board were speaking. There are two further meetings which are open to the public being held this week in Barnstaple.
- Pharmacies closure is being challenged
- Landmark and Queen's Theatres – lease has been put out to tender
- CAB still under pressure from large numbers of service users
- Leaflet outlining New Recycling Collections and charges included in Council Tax bills.

District Cllr Tucker then left.

County Cllr A. Davis then reported that she was able to confirm that the base at Chivenor is not being closed as had previously been stated.

County Councillor Davis then left.

5. **Minutes.** Resolved to accept and sign minutes of the Parish Council meeting 20<sup>th</sup> February 2017.

**6. Matters arising from the minutes.**

**Definitive Map Review.** The Clerk had forwarded to members the committee meeting's decision on proposals.

**DAAT Landing Site** – The notes from the meeting with Cllr Mrs S. Hill and DAAT had been forwarded to members. Cllr Tarr suggested various funding sources to approach.

**Defibrillator** – Cllr Crossman expressed concern that purchases needed for the remainder of the equipment would be delayed by waiting for authorisation of cheques. It was proposed, seconded and approved that £250 could be spent on these purchases and the Clerk would obtain signatures from two of the Councillors on receipt of invoice/s. Cllr Crossman was arranging in collaboration with the Village Hall Trustees for the defibrillator to be installed.

**7. Financial Statement of accounts for the year to date and payments.**

P3 Account Bank Balance remains as 9<sup>th</sup> August 2016 at £700.07.

Parish Council Account Bank Balance on 13<sup>th</sup> March 2017 was £5800.14. This includes £350 from DCC Highways in response to a bid for work on parish paths and donations of £350 for defibrillator and associated equipment. The Clerk reported that cheque no 000312 had been returned having been damaged. On receipt of the damaged cheque a replacement cheque No 000314 to KCS Training for £500 had been signed by the same signatories as the original cheque and had already been cleared by the bank. The damaged cheque would be submitted with the end of year paperwork to the auditors. The following cheques were approved and authorised: Cheque No. 000315 for £350 (transfer to Parish Paths Account) and cheque No. 000316 to M Done for £350.01 (4<sup>th</sup> quarter salary and year's expenses). The final payment of PWLB advice had been received. This would be debited on 30<sup>th</sup> March 2017. The Clerk would request from the PWLB confirmation that this was the final payment. Cllr Tarr requested approval to cancel the direct debit after this date which was approved.

**8. Boundary Review.** Council agreed that this had been discussed at previous meetings and no further discussion was necessary.

**9. Planning.** The following plans were studied and following discussion the following responses were to be sent to the Planning Department

**Planning Application 62578** Replacement of Flat Tin Roof with pitched slate roof at Harvest Farm, Kentisbury Ford, Barnstaple. **The Parish Council has no comment to make on this application.**

**Planning Application 62587** Prior approval for conversion of barn to dwelling (Class QA &B) at Maddox Down Farm, East Down. **The Parish Council expressed concern at the number of developments on this site and increased traffic on this road.**

**Planning Application 62590** Conversion of redundant farm building to form one dwelling at land adjacent to the Granary, East Down. **The opinion of the Parish Council is that the conversion will be in keeping with the village and improve the appearance of the building.**

**Decision by Planning Inspectorate:** (for information only)

**Application 62361.** Prior approval for change of use from agricultural building to one dwelling (Class Q (A)(B)) at South Indicott Farm, Muddiford. Application withdrawn so not considered by ND Planning Department.

**10. Parish Paths Partnership -** Cllr Tarr had forwarded a list of work needed to be done on the paths and had submitted a bid for £350 towards the cost of them. The bid had been successful and the money had already been paid into our account.

#### **11. Chairman's items**

- **TAP Fund.** Drains and gullies to be cleared. Cllr Crossman had obtained the invoice from Chris Wallis for the drainage work done at Churchill. The Clerk would submit this to the Grants Officer with a completed feedback form so that the funds could be released. It was reported that Dudmoor Lane above Wigmore Farm was again flooded. The Clerk would report this to Highways.
- **Parish Council Computer.** No deadline had been set for the purchase of a computer and it was resolved that the purchase would be deferred since Cllr Tarr would continue to host the parish website for the present time. Cllr Tarr was thanked for continuing to update the website.
- **Road Warden Scheme.** It was resolved that the Clerk would submit an application to Highways for high visibility clothing and accessories.

#### **12. Correspondence.**

Lloyds Bank Statement

DCC Highways Payment Advice of £350 for P3 work

PWLB Direct Debit notification for 30<sup>th</sup> March 2017

Emails:

NDHCT - Notification of temporary and urgent closure of inpatient services at Holsworthy Hospital

Devon Success Regime – letter to PM from Brian Greenslade

Boundary Commission Electoral Review – guide for councillors

NDC Enforcement – reminder on confidentiality

NDHCT Devon Sustainability and Transformation Plan - Services and Acute Services Review February 2017

Police Alert – scams

CAB Annual Report

Public Sector Executive

DCC Newsletter

Rural Opportunities bulletin

DALC various emails

Rural Services Network weekly email

NDC weekly information sheets and planning applications lodged and enforcement cases closed

Magazines: Clerks and Councils Direct

Devon Senior Voice

#### **13. Date of next meeting.**

It was agreed that the next Parish Council meeting would be Monday 24<sup>th</sup> April 2017 at 7.30 p.m.

Part 'B' (Confidential Restricted Information) None

The meeting closed at 9.40 p.m.