

**Minutes of East Down Parish Council Meeting  
at 7.30 p.m. on Monday 21<sup>st</sup> January 2019 at East Down Village Hall**

**Attendance:** Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M. King, Mr K. Phillips, Mr R. Tarr, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** County Cllr Ms A. Davis

2. **Declarations of Interest/Dispensations:** none.

Clerk had posted off the Register of Interests amendment forms, Amendments for only one councillor has so far appeared on the District Council's website and this has been reported.

3. **Public Participation:** none.

**Part 'A'**

4. **County/District Councillors' Reports**

District Councillor J. Tucker's report covered:

- ✓ Enforcement department update
- ✓ Following new legislation District Councils are now permitted to increase Council Tax on empty houses

County Councillor A. Davis's report covered:

- A361 roadworks North Devon Link Road
- County Council updates streetlighting policy
- 25<sup>th</sup> January 2019 the A39 will be closed for the resurfacing works at Shirwell Cross from 7pm Friday to 7am Saturday.

5. **Minutes of meeting Monday 10<sup>th</sup> December 2018.**

Resolved to accept with the following addition. Cllr Crossman's request regarding the siting of a noticeboard for the Village Hall on Churchill Green was approved. Cllr Crossman would check planning regulations.

6. **Matters arising.**

- **Register of Interests** - updating by District Council still not completed.
- **Revised expenditure** sheet sent out
- **Traffic hold-ups at roundabout by hospital.** Replies received from both hospital and Highways to Parish Council letters.

7. **Building Developments. Oakford Farm.**

It was resolved to check if planning permission has been granted.

8. **Planning Applications.** none

**Decisions by Planning Inspectorate (for information only):**

**Reference 65784:** Extension to dwelling and conversion of garage into additional living accommodation at Beccott Farm, East Down, Barnstaple. Permission from NDC 17<sup>th</sup> December 2018.

9. **Financial Statement of accounts for the year to date and payments.**

**Parish Council Account** Bank balance 14<sup>th</sup> January 2019: £6006.77

Cheques presented:

000349 for £84 to East Down Old School.

000351 for £300 to M. Done.

All cheques presented.

Ring-fenced money: £600 for computer equipment, £323.32 for high visibility clothing and £255.21 for defibrillator.

**Parish Paths Account** Bank balance 13<sup>th</sup> November 2018: £1156.83

10. **Precept 2019- 2020.**

Part 2 of the Precept application form now needed to be completed following receipt of Tax Band D Council Tax which for the coming year is £20.36, It was resolved that the application remained as agreed £2216. The Clerk would return the relevant completed forms to the District Council.

**11. Parish Paths Partnership.** Clerk reported that no P3 survey forms had been received and a letter would be sent to Ros Davis to clarify the situation.

**12. Chairman's items**

**Drains/Flooding.** Two problems on Dudmoor Lane. Cllr Crossman agreed to liaise with Chris Wallis.

**Potholes** – Chairman had received a letter from a parishioner regarding the road near Twisthead. Details had been passed to Martin Stoddard who had inspected, taken photographs and reported 3 potholes along this lane. Further potholes by Hartland View Farm and the subsidence just above the top entrance to the Village Hall to be reported to Highways.

A second letter received by Chairman from a parishioner concerned the village newsletter and this was passed to Rodney Crossman, Chair of the Village Hall, who advised this had been resolved.

**13. Correspondence. (All emails)**

Message from Caroline Gattrell regarding meeting at East Down Village Hall (date to be arranged). This is regarding the Footpath going past Shortacombe. It will be an open meeting but questions cannot be raised.

Election paperwork for Councillors – clerk to request seven packs

Housing Needs Surveys – these would be sent out to all households in the North Devon Rural Alliance in April.

Royal Garden Party nomination application form – Cllr Kempf nominated

DCC Training Courses

Police monthly newsletter

NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed

Grants information

DALC Devon Communities together

Rural Services Network

Public Sector Executive

Rural Opportunities bulletin

Rural Vulnerability Service

Rural Services Network weekly

Magazines: Clerks & Councils Direct

**14. Date of next meeting:** confirmed for Monday 18<sup>th</sup> February 2019 at 7.30 p m

**Part 'B' (Confidential Restricted Information):** none.

**15.** The meeting closed at 8.32 p.m.