

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 21st October 2019 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr M King, Mr K. Phillips, Mr R. Tarr, District Cllr Mr J. Tucker and Mrs M. Done (Clerk).

Cllr M. Wright, Chair, welcomed everyone and opened the meeting.

1. **Apologies:** County Cllr Ms A. Davis.
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** Mr Lake, Mrs Lake, Master Lake, Mrs Lethaby, Mrs Hannam, Miss Hannam and Mr Lawton.

With approval of the **Council Item 7 Planning** was brought forward and the applicants were invited to address the Council.

Reference 66850 Erection of one agricultural storage building at Ashelford Farm East Down Barnstaple Devon EX31 4LU GRID REF: 258264; 140694. Mr Lake outlined his application which involved erecting a building for storage of tools and equipment which would be necessary for bee keeping, sheep and possibly pigs. He intended to collect rainwater from the roof for the stock. The field would be stockproofed and the container that is currently in the field would be removed. After studying the plans and having questions answered it was resolved to recommend approval.

Reference 70461 Prior approval for change of use off agricultural building to one dwelling house (Class Q(A)(B), South Indicott, Muddiford, Barnstaple Devon EX314HP. Mrs Lethaby was then invited to speak and stated that the application was for change of use to a dwelling, install a kitchen, bathroom and two bedrooms where she would live. After studying the plans and having questions answered the parish council resolved to inform the District Council it had no comment to make.

Reference 70501 Retrospective application for erection of one building for shelter of animals (horses) and storage of associated equipment at Land North of Oakwell Farm Shirwell Barnstaple Devon Grid Ref: 258427; 140331. Mrs Hannam spoke about this application and after studying the plans the parish council resolved to recommend approval.

The Clerk would send the recommendations in the applications to the Planning Department.

Mr Lawton was invited to address the meeting and he explained that he was attending on behalf of his mother in law who was intending to submit an application for a conversion of part of a barn at Oakford Farm to a bedroom and wet room. There was no application in place to study and therefore no discussion.

The Chairman thanked all the visitors and said they were welcome to stay but they chose to leave.

Part 'A'

4. County/District Councillors' Reports.

District Councillor Mr J. Tucker:

- Alan Kyle is new enforcement officer and will make a site visit to Bugford this coming week
- Parish Forum – very well attended. Further Planning meeting to be held Tuesday 3rd December at Brynsworthy starting at 6.30 pm. Clerk will attend
- Climate Change meeting 26th October at Cedars Hotel £10 per ticket
- All weather sports pitch now completed and open
- Contracts for tenders for new Leisure Centre have been sent out
- Rogue landlords can now be fined by NDDC if properties unfit for purpose
- Recycling – if any problems with collection Cllr Tucker would like to be informed

Councillor Tucker then left the meeting.

County Councillor Ms A. Davis – report received and forwarded to councillors; it covered:

- North Devon Link Road update.
- A399 Brayford Works to stabilise the carriageway are provisionally programmed for 4th – 30th November 2019. A complete road closure booked for the duration as we will be excavating in the road. The official diversion route is via A399, A39, A361 and vice versa due to the classification of the route.
- B3229 Easterclose to Kentisbury Ford. This road is closed until 20th December. The Post Office and Filling Station are open as usual.
- Community Insight survey. This is running until 22nd December and is capturing a snapshot of life in Devon for our diverse communities. The link to the survey: <https://www.devon.gov.uk/haveyoursay/consultations/community-insight-survey-2019/>
- Highway matters. The annual delivery of 8500 tonnes of salt due in the next few weeks to ensure by early October the salt barns are fully stocked at 23,500 tonnes. The gritters and snow blowers are all serviced and ready for action. Should you want any salt please would you advise me of how much, delivery address and the contact phone number. Clerk to check with County Cllr Davis if the grit bins will automatically be restocked.
- The highways annual town and parish council conferences start next week and are being held in 5 locations around the County.
- DCC Budget position. Increasing pressures from children's and adult social care areas.

5. **Minutes of meeting Monday 2nd September 2019.** Resolved to accept.
6. **Matters arising:**
- Enforcement at Bugford -no reply received from Enforcement or Mr Tichford, Head of Place.
 - Planning Department – no reply about clarification of “associated works” mentioned in planning application 66950.
 - Landslip at Bugford – Martin Stoddard from Highways visited but could not see any landslip.
7. **Planning Applications.** Dealt with earlier in the meeting.

Decisions by Planning Inspectorate: (for information only)

Reference 70228 Erection of straw bedded livestock building for winter housing of suckler cows at Loscombe Farm East Down Barnstaple Devon EX31 4NA. Grid Ref: 260385; 143068. Approved 4th September 2019

Reference 66950 Prior approval for a proposed change of use of agricultural building to a dwelling house and for associated operational development (Class Q A&B) at Beccott Farm East Down Barnstaple Devon EX31 4NY. Approved 9th September 2019

Reference 70327 New septic tank in paddock adjacent to property at Combe Cottage, East Down, Barnstaple EX31 4NA. Grid ref 260199:143291. Approved 4th October 2019

8. **Community Governance.** The Parish Council had no comment to make but agreed that the content is useful.

9. **Financial Statement of accounts for the year to date and payments.**

Bank balances 11th October 2019

Parish Council Account: £7291.46 includes £1305.10 (50% each of precept, grant and grant assistance). All cheques presented.

Cheques authorised:

000363 to M. Done, reimbursement of Data Protection renewal £40.00

000364 to M. Done 2nd quarter salary £300.00

Ring-fenced money:

£600 for computer equipment,

£242.94 for high visibility clothing

£255.21 for defibrillator.

Parish Paths Account: £1156.83

10. **Emergency Parish Plan.** The Draft Plan had been submitted and a reply received with suggestions to include. Details on a grant which the parish council can apply to for assistance towards drain and gully clearing was included. The Clerk received permission from Council to attend the Village Hall Trustees AGM to speak about the Emergency Plan and hopefully encourage more parishioners to become involved.

11. **Parish Paths Partnership**

- Workshops will now take place in late May 2020 – at Newton Abbot and near Tiverton dates to be finalised
- Survey forms to be sent out soon
- Changes to the Grants Finance system
- Strimmer courses available – on first come basis
- Survey of footpaths – still to be done but currently ground waterlogged.

Footpath 20 Restricted Byway. Decision received as follows: Order Ref: ROW/3214747 • This Order is made under Section 53(2)(b) of the Wildlife and Countryside Act 1981 and is known as the Devon County Council (Restricted Byway No.50, East Down) Definitive Map Modification Order 2018. • The Order is dated 16 February 2018 and proposes to modify the Definitive Map and Statement for the area by upgrading part of a Footpath to Restricted Byway and adding a Restricted Byway as shown in the Order plan and described in the Order Schedule. The Order is confirmed. Decision date: 17 September 2019.

12. **Chairman’s items**

Drains/Flooding: work requested up at Ashelford still outstanding and drainage problems up Dudmoor Lane by East Down Manor. Cllr Crossman to contact Chris Wallis.

Flooding between Lower Brockham and Brockham Bridge and further up zig zag. Clerk to report to Martin Stoddard.

13. **Correspondence.**

East Down Annual Produce Show Committee – letter of thanks for £200 donation which was used to purchase, a hot water urn, scarecrow competition trophy, children’s medals and prize money.

Lloyds bank statement

North Devon Council’s Parish Forum of 19th September 2019: Agenda

North Devon Council’s Corporate Plan and questions for replies to consultation

DALC Training courses

North Devon landowner facing Crown Court for planning offences

Newsletter / Marketing: Heart of the South West Devolution – Newsletter 19

DALC Newsletter, Annual Report and legal info and best practice

Devon Community Academy Training courses

Devon County Council shortage of potential adopters

Landmark Neighbourhood Watch Cybercrime Survey Launched

Hospital services in northern Devon - engagement update
North Devon Council - Full Council Presentations
Marketing: Link to introductory video about the LEP
Climate Emergency and Biosphere parish reports
Data Protection reminder for renewal
Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order
Public asked to stop putting batteries in their recycling following fire at Brynsworthy
Police monthly newsletter
Clerks & Councils direct magazine
NDC weekly information sheets, planning applications lodged, determined and enforcement cases closed
Grants information
DALC Vacancies
DALC Devon Communities together
Rural Services Network
Public Sector Executive
Rural Opportunities bulletin
Rural Vulnerability Service
Rural Services Network weekly email

14. Confirmed date for next meeting as Monday 18th November 2019 at 7.30 p.m.

Part 'B' (Confidential Restricted Information): none.

The meeting closed at 9.18 p.m.