

**Minutes of East Down Parish Council Meeting
at 7.30 p.m. on Monday 26th March 2018 at East Down Village Hall**

Attendance: Cllrs Mr M. Wright (Chair), Mr R. Crossman, Mrs E. Kempf, Mr K. Phillips, Mr R. Tarr, District Cllr J. Tucker and Mrs M. Done (Clerk).

Chair Cllr M Wright welcomed everyone and opened the meeting. The newly acquired projector was set up ready for discussion of the planning applications.

1. **Apologies:** Cllr M. King
2. **Declarations of Interest/Dispensations:** none.
3. **Public Participation:** none

Part 'A'

4. County/District Councillors' Reports

District Cllr J. Tucker's report covered:

- Retirement of Mike Kelly, Planning Manager and Graham Townsend, Senior Planning Officer.
- Kevin Wickham from Enforcement left earlier in March.
- Easter Week collection days one day later than normal
- Litter – crackdown and increased fines
- Dogs over eight weeks old must be chipped and wear collar with tag when in public places
- Grants by NDC (£135M) to local community groups, CAB, AONB, North Devon Biosphere. Exeter Rail Project, GO North Devon, North Devon Voluntary Services and South Molton Swimming Pool. Grants protected from cuts for a further year.

County Councillor A. Davis had not sent a report

5. Minutes of Parish Council Meeting 19th February 2017.

Resolved to accept and minutes signed.

6. Matters arising.

The Clerk reported:

- No acknowledgement received from Village Hall Trustees of PC offer of £500 towards maintenance.
- Projector and dongle – receipt of funds from North Devon Council (£150).
- TAP Fund invoice (£215.60) from Chris Wallis had been submitted to District Council for payment.
- Martin Stoddard had detailed two men and digger to clear ditch and other works in Churchill. Clerk had sent a message of thanks. Very favourable reports have since been received from residents.
- No reports received by Clerk of potholes needing to be repaired.

The Chairman then suggested that Item 11 – Projector Progress be brought forward. This was agreed. The projector had been purchased on a 30 day trial period for £460.76 including £76.79 VAT. When the VAT has been reclaimed this leaves a shortfall of £3.96 on the grants obtained. This to be paid from the parish council funds as agreed at the previous meeting. Cllr Wright then explained that the projector can be used via a smart phone, tablet or laptop. Councillors agreed that the projector is adequate for the Council's requirements and would appear as an asset on the audit form. Thanks were recorded to Cllr Wright for his work on this. The Clerk would check out insurance cover necessary.

7. Planning

Reference 64461 Retrospective application for change of use from ancillary accommodation and conference centre to ancillary yoga training, massage and counselling rooms at Annexe Holwell Farm, East Down, Barnstaple. No objections. This will be forwarded to the Case Officer.

Reference 64615: Erection of agricultural building for housing livestock at Higher Viveham Farm, Muddiford. No objections. This will be forwarded to the Case Officer.

Reference 64610: Variation of condition 2 (time limit) attached to planning permission 56450 (erection of one 500Kw wind turbine (height 79.0 m, height to hub 55.0m, blade diameter 24m) (additional information)) to allow a change of time limit from 25 years to 30 years. Mullacott Industrial Estate, Ilfracombe, Devon. Following discussion it was resolved that an objection should be sent to the Case Officer stating that this could set a precedent and there is still 22 years left on the original approved application.

Decision by Planning Inspectorate: (for information only). None

Planning Department decline to determine Reference 64483

1. To retrospectively regularise the unauthorised works this being the conversion of an existing agricultural storage building to a dwelling (identified as 2 on drawing M292 16 04)
2. amend the residential use approved under application 63118 Part Q barn conversion to the unauthorised dwelling house to ensure this becomes authorised works (identified as 1 on drawing M292 16 04)
3. To confirm that barn (as identified as 1 on drawing M292 16 04) will then be retained as residential ancillary storage tied to 2 to prevent the applicants from resubmitting a Part Q application on the barn in future at Ashelford Farm, East Down.

Planning Department decline to determine Reference 64491: Retrospective application for erection of observatory building at Ashelford Farm road from Wychway to Ashelford corner, East Down.

8. Financial Statement of accounts for the year to date and payments.

Bank balances 12th March 2018.

Parish Council Account: £6350.86 (includes £150 from North Devon Council towards projector)

The following cheques were authorised: cheque No. 000335 to Martin Wright (£460.76) reimbursement of purchase of projector, adaptor and carrying case and cheque No 000336 to M. Done 4th quarter salary (£300) and year's expenses (£55.84)

Ring-fenced money: £600 computer equipment; £323.32 for High visibility clothing; £180.35 for defibrillator

Parish Paths Account: £1156.83

9. Definitive Map Review – Restricted Byway No. 50, East Down. Modification Order.

The decision from DCC had resulted in a modification order which is displayed on the noticeboard at the Village Hall and posted on the Parish Council website. A copy is also attached to these minutes.

10. Severe weather update.

Martin Stoddart and his team had done a good job with the snow plough and other equipment. Cllr Crossman reported that several of our residents had also been out clearing the roads. It was agreed that the Clerk would send cards with the Parish Council's thanks to Richard Barrow, Martin Barrow, Sam Fry, David Gregory, Patrick Kift, Denis Lerwill, Nick and Tim Kent-Smith. Cllr. Phillips reported that he had been checking the grit bins and two or three of them now needed adjusting and another bin near the Old Smithy would be very useful. Cllr Phillips would give the Clerk details of where they are so that Martin Stoddard can be asked to deal with them.

11. Chairman's items

Projector Progress – Cllr Wright – discussed earlier in meeting

Tap Fund – drains/gullies needing work:

P3 Update – report to be requested from Simon Houghton.

12. Correspondence.

Email:

- New General Data Protection Regulation – officer needed. It was agreed to wait for advice from NDC.
- NDC Parish Grant Revised notification – not being halved this year
- Enforcement Service Update and Consultation
- New Review of Ethical Standards in Local Government
- North Devon & Torridge Local Plan – consultation on method of calculating the five year housing land supply and the deletion of a non-strategic housing site (land between Staddon Road and Watertown, Appledore)
- Clerks and Councils Direct magazine
- Police monthly newsletter
- DALC Devon Communities together
- Rural Services Network
- Public Sector Executive
- Rural Opportunities bulletin
- Rural Vulnerability Service
- Rural Services Network
- NDC weekly information sheets, planning applications lodged, determined and enforcement cases

closed

13. Date of next meeting. Monday 16th April 2018 at 7.30 p.m. Meeting closed at 8.50 p.m.