

## East Down Parish Council

### Annual Meeting of the Council held at East Down Village Hall on Monday 16<sup>th</sup> May 2022 following the Annual Meeting of the Parish

**Attendance:** Cllrs Mr M. Wright, R Crocker, Mr R. Crossman, Mrs J Kift, Mr. K. Phillips, Mr R. Tarr.

#### AGENDA

**Apologies for absence from meeting-** Councillor D Fry, County Councillor A Davis and District Council J Tucker

1. **Declaration of interest/Dispensations** – *The Clerk for the item headed Clerks Contract under Chairman's Items*
2. **Public participation-** there were no members of the Public present

#### Part 'A'

3. **Election of Chairman**

*The Clerk took the chair for this item only*

Cllr Wright was nominated and seconded, there being no other nominations he was duly appointed Chairman for the forthcoming municipal year.

4. **Election of Deputy Chairman**

Cllr Crossman was nominated and seconded, there being no other nominations he was duly elected Deputy Chairman for the forthcoming municipal year

5. **Nomination of Councillors representatives to outside bodies**

Cllr Crossman to the Village Hall Committee. Mrs Done to the Pine Charity

6. **County/District Councillors' Reports**

District Councillor Tucker had forwarded his apologies

County Councillor Davis had apologised for her non-attendance and had emailed her report which the Clerk summarised, a copy will be emailed to Councillors

7. **Minutes of the meeting held on the 11<sup>th</sup> April 2022**

**RESOLVED** to accept and sign

8. **Matters arising from the minutes**

- Progress report on gulley/drains clearing - Chris Wallis has not yet cleared the drains but is aware of the problem and will do as soon as possible.
- No progress since the last meeting despite pressure from Cllr Crossman.

9. **Planning Applications.**

There were none

## 10. Financial statement of accounts for the year and to agree payments

- **Bank balances April 2022**  
Parish Council Account: £8054  
Parish Paths Account: £1060.83

**Cheques were authorised and signed for the following Clerks salary (£105.00), Easy Space yearly domain billing (£29.36)**

## 11. Chairman's items

- Japanese knotweed outbreak **RESOLVED** Clerk to report to the Environment Agency
- 2021/2022 Accounts certificate of exemption – authorisation deferred to next meeting

## 12. Correspondence

The following correspondence had been distributed

ND Weekly information sheet  
DALC E bulletin  
Grants and Community news  
Ilfracombe Police news letter

## Part 'B' (Confidential Restricted information)

Clerks Contract

*The Chairman moved that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are temporarily excluded and they be instructed to withdraw*

*The Clerk expressed a prejudicial interest in this item summarised the issues and left the meeting whilst it was being discussed*

See confidential minutes 16<sup>th</sup> May 2022.

It was also **RESOLVED** that clerk prepare a draft agenda under a different format for the next meeting to allow members to assess alternatives

## 10. Date for next meeting Jun 20th 2022