

East Down Parish Council

**You are hereby invited to the Annual Meeting of East Down Parish Council
at East Down Village Hall on Monday 20th May 2024.**

**The meeting will immediately follow the Annual Meeting of the Parish which
commences at 7:30p.m.**

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Election of Chairman
4. Election of Vice Chairman
5. Nomination of Councillors / representatives to outside bodies including the Village Hall Committee and the Pine Charity
6. Public participation

Part 'A'

7. County/District Councillors' Reports
8. Minutes of the previous meetings
9. Matters arising from the minutes
10. Planning Applications
 - a) No new Planning Application notifications have been received to 13th May 2024
 - b) A potential planning issue notified to the Council as occurring at Cleave Farm East Down Barnstaple Devon EX31 4NX where further works may have been undertaken
 - c) Update on Ashelford Farm
11. Potholes in the Parish
12. Report of dumping of contaminated soil from Bowden Corner to Indicott Cross
13. Financial statement of accounts and to agree payments.
 - 2023/2024 year end accounts and draft return to the Audit Commission. Draft to be circulated ahead of the meeting
 - Bank balances
 - Parish Council Account: to be available at the meeting
 - Parish Paths Account: to be available at the meeting
 - Cheques to be raised: Clerk's salary, EasySpace (£30.68)
14. Chairman's items
 - Register of Interests 2024/2025
 - Appointments to sub-committees
 - Foul water issue (update)

- **Church Bench (Rod)**
 - **Fitting of council notice board (update)**
 - **Administration of bank accounts and payment authorisation (update)**
15. **Correspondence (to be emailed closer to the meeting)**
 16. **Date for next meeting**

Part 'B' (Confidential Restricted information)