

East Down Parish Council
Minutes of the extraordinary meeting of Council
held at East Down Village Hall
on Monday 11th September 2023

Present Cllrs M Wright (Chairman), Mrs S Black, R Crocker, R Crossman, Mrs D Fry, Mrs J Kift, R Tarr.

The Chairman moved that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are to be temporarily excluded and they be instructed to withdraw

Conduct of Council Business

The Chairman opened the meeting by explaining that it had been called following a request by some Councillors for an exchange of views on the way the Council conducted business. He reminded Councillors that Council business could only be conducted in a properly convened meeting.

Some Councillors felt they had been excluded from the recruitment process for the new Clerk as applicant information had been restricted to those on the interviewing panel. A lengthy discussion ensued on what level of applicant information should be circulated across the Council and it was **RESOLVED** that a review of procedures would be conducted prior to any future interviews.

Clerk Position

As agreed at the June Confidential meeting of the Council

- Interviews were held by the Chairman and Vice Chairman
- There were 3 applicants and all had taken the opportunity to speak to the clerk prior to interview
- One applicant had withdrawn following the interview
- The Chairman and Vice Chairman separately gave their detailed summary of the 2 remaining candidates.
- Councillors discussed the information and it was agreed unanimously that the post be offered to Mr Keith Fletcher and he be invited to meet the Council following the scheduled Council meeting on the 18th September 2023.

The meeting closed at 8.35